

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

3800 N. Sierra Way
San Bernardino, CA 92405
(909) 881-6900
Tom O'Keefe, Unit Chief



To: Jim Drabinski, Fire Chief
City of Redlands
P.O. Box 3005
Redlands, Ca. 92373

Date January 9, 2007

Dear Chief Drabinski,

Contract # 3CA55093 between the California Department of Forestry and Fire Protection and the City of Redlands provides for the protection of 4358 acres of wildlands within the City of Redlands. Annual amendments are required to reflect any changes in CDF's costs for providing this service. The cost for Fiscal Year 06/07 is now \$13.22 per acre. The total cost is \$62,855.52 including an administrative fee of 9.10%. Enclosed for your review is a copy of Exhibit E, Schedule A, the Fire Protection Reimbursement Agreement, and 4 original copies of the Standard 213 form. Please sign and date the 4 original Standard 213 forms and return them to me at your earliest convenience, along with the certified Board Minutes authorizing the agreement.

If you have any concerns regarding this matter please feel free to contact me at (909) 881-6900.

Cordially,

A handwritten signature in black ink, appearing to read "Darren Feldman".

Darren Feldman
Administrative Chief

STATE OF CALIFORNIA
STANDARD AGREEMENT

SL 413 (Rev 06/03)

AGREEMENT NUMBER

~~3CA55093~~ **3CA66723**

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection

CONTRACTOR'S NAME

City of Redlands

2. The term of this Agreement is: 7/1/06 through 6/30/07

3. The maximum amount **\$ 62,855.52**

of this Agreement is: SIXTY TWO THOUSAND EIGHT HUNDRED FIFTY FIVE ⁵²/₁₀₀

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work

2 - 6 pages

Exhibit B – Budget Detail and Payment Provisions

1 - 2 pages

Exhibit C* – General Terms and Conditions

GTC 306

Effective 3/23/06

Check mark one item below as Exhibit D:



Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement)

1 - 4 pages



Exhibit - D* Special Terms and Conditions

Exhibit E – Additional Provisions

2 pages

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

City of Redlands

BY (Authorized Signature)

Jon Harrison

DATE SIGNED (Do not type)

2/20/07

PRINTED NAME AND TITLE OF PERSON SIGNING

Jon Harrison, Mayor

ATTEST

Lorrie Poyzer
Lorrie Poyzer, City Clerk

ADDRESS

P.O. Box 3005

Redlands Ca 92373

STATE OF CALIFORNIA

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)

Ken Pimlott

DATE SIGNED (Do not type)

4/7/08

PRI

Ken Pimlott

Assistant Deputy Director

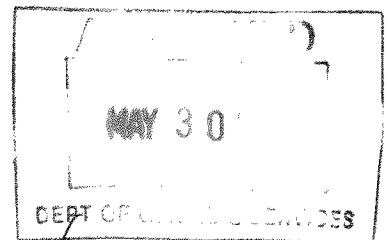
SIGNING

for, Chief of Fire Protection

ADDRESS

1416 Ninth Street, Sacramento, CA 94244-2460

California Department of General
Services Use Only



☐ Exempt per:

EXHIBIT A

**COOPERATIVE FIRE PROGRAMS
AGREEMENT FOR PROTECTION OF WILDLANDS WITHIN LOCAL AGENCY**

1. The project representatives during the term of this agreement will be:

Department of Forestry and Fire Protection Unit Chief:	Local Agency: City of Redlands
Name: Tom O'Keefe	Name: Jim Drabinski
Phone: (909) 881-6900	Phone: (909) 798-7600
Fax: (909) 881-6969	Fax: (909) 798-7602

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

Department of Forestry and Fire Protection Unit Chief: Tom O'Keefe	Local Agency: City of Redlands
Section/Unit: San Bernardino	Section/Unit: City of Redlands
Attention: Tom O'Keefe	Attention: Jim Drabinski
Address: 3800 N. Sierra Way San Bernardino, CA 92405	Address: P.O. Box 3005 Redlands, CA 92373
Phone: (909) 881-6900	Phone: (909) 798-7600
Fax: (909) 881-6969	Fax: (909) 798-7602

Send an additional copy of all correspondence to:

Department of Forestry and Fire Protection
Cooperative Fire Services
P.O. Box 944246
Sacramento, CA 94244-2460

2. AUTHORIZATION

This agreement is entered into this 1st day of July, 2006, by and between the State of California, hereinafter called STATE and City of Redlands, County of San Bernardino, State of California, hereinafter called Local Agency through its duly authorized officers. As used herein, Director shall mean Director of the California Department of Forestry and Fire Protection. Where the standard clauses for example in Exhibit C, use the word "Contractor" that word shall mean LOCAL AGENCY as LOCAL AGENCY is used in this agreement.

Section 4142 of the Public Resources Code provides that the Director may enter into cooperative Agreements with local jurisdictions for the purpose of providing wildland fire protection.

3. SCOPE OF WORK

LOCAL AGENCY has the responsibility for protection of life, property, and wildland areas comprising 4358 acres of land as indicated on the map attached hereto and marked Exhibit E, Attachment 1, and desires to contract with the STATE to provide wildland fire protection to said area.

STATE has the ability to provide wildland fire protection for said area, of the type and degree, which it now provides on adjacent State Responsibility Areas.

4. SERVICES BY STATE

- A. STATE shall provide wildland fire protection for the areas defined in the above section.
- B. For those areas, which are adjacent to State Responsibility Area, STATE will provide wildland fire protection at the same level of service it now provides on adjacent State Responsibility Area.
- C. For those areas (islands), which are not adjacent to State Responsibility Area, the wildland fire protection provided by the STATE will be limited to those resources identified in the preplanned wildland response for the respective area. Any resources beyond those specified in the preplanned wildland response are assistance by hire and the financial responsibility of the LOCAL AGENCY.

5. ADMINISTRATION

- A. LOCAL AGENCY agrees that STATE may dispatch fire protection resources available under this agreement to other areas of the state when needed at the sole discretion of STATE.
- B. STATE response will be subject to availability of resources.
- C. Incident Management within the contract area shall conform to current Incident Command System criteria for Unified Command.
- D. STATE and LOCAL AGENCY shall, through established dispatch procedures, immediately notify each other of any fire incident within the contract area.

6. MUTUAL AID

LOCAL AGENCY shall provide mutual aid response into the contract area for wildfires. Structural fire protection remains the jurisdictional and financial responsibility of LOCAL AGENCY.

7. ENTIRE AGREEMENT

This agreement contains the whole agreement between the parties. It cancels and supersedes any previous agreement for the same or similar services.

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

Invoicing and Payment:

- A. LOCAL AGENCY shall pay STATE for providing said protection at the rate of 13.22 per acre, plus an 9.1% administrative charge for a total of \$62,855.52 upon presentation of an invoice by STATE. The rate per acre and administrative fee will be calculated by STATE prior to January 1, of each year and annually thereafter, for the succeeding fiscal year subject to approval by LOCAL AGENCY. This agreement shall be amended each fiscal year to reflect new rates.
- B. STATE shall provide thirty (30) day written notice to LOCAL AGENCY of the cost per acre and the administrative charge to be charged for each subsequent fiscal year during the term of this agreement; LOCAL AGENCY shall have thirty (30) days to approve said rate; if written approval is not received by STATE within said period, STATE's obligations hereunder shall terminate; LOCAL AGENCY shall be liable for all amounts due up to and including the date of such termination.

EXHIBIT C

GENERAL TERMS AND CONDITIONS

PLEASE NOTE: This page will not be included with the final agreement. The General Terms and Conditions will be included in the agreement by reference to Internet site: www.dgs.ca.gov/contracts

EXHIBIT D

SPECIAL TERMS AND CONDITIONS

1. Cancellation

Failure of either party to meet any of the terms and conditions of this agreement, including non-payment of monies due hereunder, shall be cause for the termination of this Agreement; such termination shall become effective upon receipt of written notice of cancellation.

2. Audit

If the agreement is over \$10,000, the parties shall, in accordance with Government Code Section 10532, be subject to examination and audit of the State Auditor General for a period of three (3) years after final payment under the agreement. Examination and audit shall be confined to those matters connected with performance of the agreement including, but not limited to, cost of administering the agreement. The Contractor warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this Agreement upon agreement or understanding

3. Operating Plan

Prior to April 1 of each year, STATE and LOCAL AGENCY shall establish a joint Operating Plan for the contract area, which shall be attached hereto as "Exhibit E, Attachment 4". If LOCAL AGENCY received its structural fire protection from another local agency, the local agency providing the structural fire protection must be party to the Operating Plan.

4. Extension of Agreement

Unless there is written notice of intention not to renew this Agreement STATE shall extend this agreement for a single one-year period from the original termination date. The cost of services provided by STATE during the extended period shall be based upon the rates published for the fiscal year in which the extended period falls had a new agreement been entered into.

5. Modification

This agreement may be amended at any time by written mutual consent of the parties hereto.

6. Indemnification

To the extent that the Constitution and the laws of the State of California permit, STATE and LOCAL AGENCY agree to indemnify and to hold each other harmless against and from any and all liability for claims on account of property damage, personal injuries, or death resulting from the negligent acts of the other party, its officers, employees, agents, and subcontractors in connection with the performance of this Agreement.

EXHIBIT E
ADDITIONAL PROVISIONS

ATTACHMENTS

- ☒ 1) Budget Plan
 - ☐ 2) Topographic Map
 - ☐ 3) Narrative/Operating Plan
 - ☐ 4) Annual Report
-

The additional documentation listed below is required by CDF.

- 1) CDF Review Certification Form (signatures)
- 2) Routing Checklist
- 3) Local Agency's Governing Board Resolution or Minutes (provide 2 copies)
- 4) Budget Plan (provide 4 extra copies)

EXHIBIT E, SCHEDULE A

FISCAL DISPLAY
PRC 4142

NAME OF LOCAL AGENCY City of Redlands

Index 3500 PCA 39002

This is Attachment A of Cooperative Agreement originally dated July 1, 2006, by and between the Department of Forestry and Fire Protection of the State of California and LOCAL AGENCY.

X Original Amendment for Fiscal Year 2006

Number of Acres	4358
Agreement Rate per Acre	\$13.22
General Fund Revenue per Acre	\$ 3.30
Ranger Unit Budget per Acre	\$ 9.92
Administrative Charge	9.1%

GENERAL FUND REVENUE	4358 Acres	\$3.30 Revenue per Acre	\$14,381.40
----------------------	------------	-------------------------	-------------

RANGER UNIT BUDGET	4358 Acres	\$9.92 Budget per Acre	\$43,231.36
--------------------	------------	------------------------	-------------

GENERAL/RANGER UNIT FUND REVENUE

Subtotal	\$ 57,621.76
Administrative Charge – 9.1%	\$ 5,242.76
Grand Total	\$ 62,855.52

AGREEMENT SUMMARY

STD 215 (Rev 4/2002)

AGREEMENT NUMBER

3CA66723

AMENDMENT NUMBER

3CA55093

☐ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

1. CONTRACTOR'S NAME

City of Redlands

2. FEDERAL I.D. NUMBER

3. AGENCY TRANSMITTING AGREEMENT

Forestry and Fire Protection

4. DIVISION, BUREAU, OR OTHER UNIT

BDU

5. AGENCY BILLING CODE

013028

6. NAME AND TELEPHONE NUMBER OF CONTRACT ANALYST FOR QUESTIONS REGARDING THIS AGREEMENT

Jolene DeGroot, 916/654-6833

LINDA GODDARD (916) 924-6349

7. HAS YOUR AGENCY CONTRACTED FOR THESE SERVICES BEFORE?

☐ NO

☒ YES (If YES, enter prior contractor name and Agreement Number)

3CA55093 3CA66723

8. BRIEF DESCRIPTION OF SERVICES - LIMIT 72 CHARACTERS INCLUDING PUNCTUATION AND SPACES

Fire Protection Services

9. AGREEMENT OUTLINE (Include reason for Agreement: Identify specific problem, administrative requirement, program need or other circumstances making the Agreement necessary; include special or unusual terms and conditions.)

California Department of Forestry and Fire Protection shall provide fire protection services pursuant to Public Resources Code Sections 4142 and/or 4144.

*The Contract is an interagency or revenue/reimbursement agreement, there are reasonable factors that caused the delay, and it is in the State's best interest to process the contract or amendment.

This Schedule A Wildland Agreement falls under two of the exceptions listed in the DGS Administrative Order 06-05.1:

*The Contract involves another governmental entity, and an action or inaction of that other governmental entity delayed timely processing of the contract or amendment by the State.

10. PAYMENT TERMS (More than one may apply.)

☐ MONTHLY FLAT RATE

☐ QUARTERLY

☐ ONE-TIME PAYMENT

☐ PROGRESS PAYMENT

☐ ITEMIZED INVOICE

☐ WITHHOLD _____ %

☐ ADVANCED PAYMENT NOT TO EXCEED

☒ REIMBURSEMENT/REVENUE

\$ _____ or _____ %

☐ OTHER (Explain) _____

11. PROJECTED EXPENDITURES
FUND TITLE

ITEM

F.Y.

CHAPTER

STATUTE

PROJECTED
EXPENDITURES

Reimbursement

06/07 \$ 62,855.52

\$

\$

OBJECT CODE

AGREEMENT TOTAL \$ 62,855.52

OPTIONAL USE

AMOUNT ENCUMBERED BY THIS DOCUMENT

\$ 62,855.52

I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.

PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT

\$

ACCOUNTING OFFICER'S SIGNATURE

DATE SIGNED

TOTAL AMOUNT ENCUMBERED TO DATE

\$ 62,855.52

12.

AGREEMENT

TERM

From

Through

TOTAL COST OF
THIS TRANSACTION

BID, SOLE SOURCE, EXEMPT

Original

7-1-06

6-30-07

\$ 62,855.52

EXEMPT

Amendment No. 1

\$

Amendment No. 2

\$

Amendment No. 3

\$

TOTAL \$ 62,855.52

(Continue)

AGREEMENT SUMMARY

STD. 215 (NEW 02/98)

13. BIDDING METHOD USED:

- ☐ REQUEST FOR PROPOSAL (RFP) ☐ INVITATION FOR BID (IFB) ☐ USE OF MASTER SERVICE AGREEMENT
(Attach justification if secondary method is used)
- ☐ SOLE SOURCE CONTRACT ☐ EXEMPT FROM BIDDING ☒ OTHER (Explain)
(Attach STD. 821) (Give authority for exempt status) **Reimbursement**

NOTE: Proof of advertisement in the State Contracts Register or an approved form
STD. 821, Contract Advertising Exemption Request, must be attached

14. SUMMARY OF BIDS (List of bidders, bid amount and small business status) (If an amendment, sole source, or exempt, leave blank)

15. IF AWARD OF AGREEMENT IS TO OTHER THAN THE LOWER BIDDER, PLEASE EXPLAIN REASON(S) (If an amendment, sole source, or exempt, leave blank)

16. WHAT IS THE BASIS FOR DETERMINING THAT THE PRICE OR RATE IS REASONABLE?

Not applicable. This is a reimbursement agreement with a local agency.

17. JUSTIFICATION FOR CONTRACTING OUT (Check one)

- ☐ Contracting out is based on cost savings per Government Code 19130(a). The State Personnel Board has been so notified. ☐ Contracting out is justified based on Government Code 19130(b). Justification for the Agreement is described below.

Justification:

Not applicable. This is a reimbursement agreement with a local agency.

18. FOR AGREEMENTS IN EXCESS OF \$5,000, HAS THE LETTING OF THE AGREEMENT BEEN REPORTED TO THE DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING? ☐ NO ☐ YES ☒ N/A	19. HAVE CONFLICT OF INTEREST ISSUES BEEN IDENTIFIED AND RESOLVED AS REQUIRED BY THE STATE CONTRACT MANUAL SECTION 7.10? ☐ NO ☐ YES ☒ N/A	20. FOR CONSULTING AGREEMENTS, DID YOU REVIEW ANY CONTRACTOR EVALUATIONS ON FILE WITH THE DGS LEGAL OFFICE? ☐ NO ☐ YES ☐ NONE ON FILE ☒ N/A
21. IS A SIGNED COPY OF THE FOLLOWING ON FILE AT YOUR AGENCY FOR THIS CONTRACTOR? A. CONTRACTOR CERTIFICATION CLAUSES ☐ NO ☐ YES ☒ N/A B. STD. 204, VENDOR DATA RECORD ☐ NO ☐ YES ☒ N/A		22. REQUIRED RESOLUTIONS ARE ATTACHED ☐ NO ☒ YES ☐ N/A

23. ARE DISABLED VETERANS BUSINESS ENTERPRISE GOALS REQUIRED? (If an amendment, explain changes, if any)

- ☒ NO (Explain below) ☐ YES (If YES complete the following)

DISABLED VETERAN BUSINESS ENTERPRISES: _____ % OF AGREEMENT

- ☐ Good faith effort documentation attached if 3% goal is not reached.
☐ We have determined that the contractor has made a sincere good faith effort to meet the goal.

Explain:

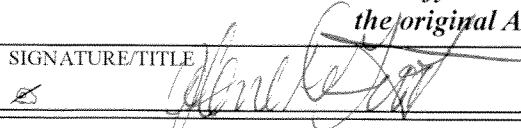
Schedule A and Wildland agreements are exempt from DVBE requirements per SCM Section 8.12

24. IS THIS A SMALL BUSINESS CERTIFIED BY OSBCR? ☒ NO ☐ YES (Indicate Industry Group)	SMALL BUSINESS REFERENCE NUMBER
25. IS THIS AGREEMENT (WITH AMENDMENTS) FOR A PERIOD OF TIME LONGER THAN ONE YEAR? (If YES, provide justification) ☒ NO ☐ YES	

I certify that all copies of the referenced Agreement will conform to the original Agreement sent to the Department of General Services.

SIGNATURE/TITLE

DATE SIGNED



9/25/07

EXHIBIT E, SCHEDULE A

FISCAL DISPLAY
PRC 4142

NAME OF LOCAL AGENCY City of Redlands

Index 3500

PCA 39002

This is Attachment A of Cooperative Agreement originally dated July 1, 2006, by and between the Department of Forestry and Fire Protection of the State of California and LOCAL AGENCY.

☒ Original

☐ Amendment for Fiscal Year 2006

Number of Acres	4358
Agreement Rate per Acre	\$13.22
General Fund Revenue per Acre	\$ 3.30
Ranger Unit Budget per Acre	\$ 9.92
Administrative Charge	9.1%

GENERAL FUND REVENUE	4358 Acres	\$3.30 Revenue per Acre	\$14,381.40
----------------------	------------	-------------------------	-------------

RANGER UNIT BUDGET	4358 Acres	\$9.92 Budget per Acre	\$43,231.36
--------------------	------------	------------------------	-------------

GENERAL/RANGER UNIT FUND REVENUE

Subtotal	\$ 57,621.76
Administrative Charge – 9.1%	\$ 5,242.76
Grand Total	\$ 62,855.52