

Finance · Redevelopment · Implementation · Planning

February 27, 2003

Mr. John Davidson, City Manager City of Redlands 35 Cajon Street, Suite 200 Redlands, CA 92373

Dear Mr. Davidson:

Thank you for the opportunity to present this proposal to provide pricing consultant services to the City of Redlands. It is our understanding that the City of Redlands will soon be issuing its 2003 Series A Certificates of Participation (the "COPs") refunding in the approximate amount of \$19,500,000. It is also our understanding that the City desires to engage a pricing consultant to advise the City during the sale of the refunding COPs.

Urban Futures, Inc. is well-qualified to assist the Agency in achieving its goals. Since our founding, UFI has served over 150 governmental entities in various capacities. As financial advisors or pricing consultants we have been involved in over \$4,000,000,000 worth of transactions.

Urban Futures, Inc. is a full service municipal consulting firm serving local government primarily in the State of California. The firm was founded in 1972 and has existed in its present form since 1974. It is the largest singularly owned, municipal consulting firm in the State. UFI is a closely held California corporation and serves as the controlling company for Urban Futures Bond Administration, Inc. (UFBAI), the nation's largest bond administrator. UFBAI serves clients in over six states and currently is the Tax Credit Auditor for the State of California. UFBAI shares offices with UFI in the City of Orange, California.

Our goal as a firm is to establish long-term relationships with clients, as such we value each and everyone of our clients. This would also be our goal in the City of Redlands. Again, thank you for the opportunity to submit this proposal. We would welcome the opportunity to work with you and the members of the City Council and the other members of the financing team. Please feel free to call me if you have any questions.

Sincerely,

URBAN FUTURES, INC.

Marshall F. Linn

President

CITY OF REDLANDS

Terms of employment approved this 4th day of March, 2003:

Karl N. Haws, Mayor

:

Attest:

Lorrie Poyzer, City Clerk

Crestview Corporate Center - 3111 N. Tustin Avenue, Suite 230, Orange, CA 92865-17: Tel: (714) 283-9334 Fax: (714) 283-9319 e-mail: planning@urbanfuturesinc.com

### PRICING CONSULTANT SERVICES

It has been and will continue to be UFI's approach as pricing consultant to be independent from real or perceived conflicts of interest and to preserve absolute impartiality in providing financing advice. The relationship should be one of mutual confidence and trust, and the client should feel comfortable that the pricing consultant will represent and protect its interests throughout the term of the engagement. This is more a statement of philosophy, but it is one we believe in and adhere to in the conduct of our business.

- 1. Continue to update and monitor market conditions including interest rate "spreads" between various tax-exempt and taxable securities, financing schedules and reinvestment opportunities up until the actual marketing and pricing of the COPs.
- 2. After reviewing all COPs documents including the Official Statement, Indenture of Trust, and investment agreements, UFI will provide the client with a "Fairness Opinion" relative to the proposed sale of COPs including the pricing structure, interest rate levels, interest rate "spreads", reinvestment structures, costs of issuance, underwriting and other investment banking fees.
- 3. Assist the client in the final closing of the financing and investment of proceeds.
- 4. Post-Bond Sale follow-up:
  - A. Working with the City's underwriter, prepare and furnish the City with a table of debt service which will include semi annual and annual payments of principal and interest, table of sources and uses of funds from the proceeds of the financing, and a complete cash flow analysis of the financing which will "track" the flow of funds, investment earnings, pledged revenues, and debt service payments.

## PROFESSIONAL FEE

Our fee to provide the City with pricing consultant services is \$12,500. Our fee is contigent upon the sale of the securities and is payable out of the COP proceeds.

## **REFERENCES**

James C. Gilley, City Manager CITY OF LANCASTER 44933 N. Fern Avenue Lancaster, CA 93534 (805) 723-6006

Financial advisor services for 75+ financings.

G. Michael Milhiser, City Manager CITY OF UPLAND 460 North Euclid Avenue Upland, CA 91785-0460 (909) 931-4103

Financial advisor services for 10 offerings.

Bob Adams, City Manager CITY OF MANTECA 1001 W. Center Drive Manteca, CA 95337 (209)239-8400

Financial advisor services for 8+ financings.

Ed Hatzenbuhler, City Manager City of Norco 2870 Clark Avenue Norco, CA 92866 (909) 270-5611

Financial advisor services for 12+ offerings.

Sam J. Racadio, City Manager CITY OF HIGHLAND 27215 E. Base Line Street Highland, CA 92346 (909) 864-8732

Financial advisor services for 8 offerings.

## **DISCLOSURE**

Urban Futures, Inc. does not participate in, nor does it support any lobbying efforts.

Neither the firm nor any employee has ever been the subject of a SEC, NASD, MSRB or any state, federal or local government inquiry or investigation.

UFI is not a signatory to the SEC's voluntary ban on political contributions.

### PRINCIPAL RESUMES

MARSHALL F. LINN President

Marshall Linn has more than 38 years of municipal and private consulting experience combined with professorships at both the University of California, Irvine Campus and California State Polytechnic University, Pomona. Over the last 27 years Mr. Linn has specialized in the preparation and implementation of more than 150 redevelopment plans. As a financial advisor, Mr. Linn has participated in more than 250 bond issues, including 50 single-family and multi-family mortgage revenue bond issues, totaling over four billion dollars in tax exempt securities. He has also served as financial advisor for over 150 tax allocation notes, bonds and Certificates of Participation, lease revenue bonds, sewer and water revenue bonds and other miscellaneous type of transactions.

Education: Bachelor of Science Degree, Economics; Master's Degree, Urban Planning, University of Southern California.

DOUGLAS P. ANDERSON Vice President

Douglas Anderson is expert in the areas of tax revenue analysis and bond administration. He is responsible for the administration of single-family and multi-family mortgage revenue bonds, as well as the analysis and development of many types of municipal financing. The single-family mortgage revenue bond portfolio, for which Mr. Anderson is responsible, consists of more than 45 issues, representing over two billion dollars of tax-exempt financing. Mr. Anderson is responsible for the research and analysis necessary to structure tax allocation bond issues, including tax increment revenue projections and analysis of the revenue created by new development. Prior to his work with Urban Futures, Mr. Anderson completed a commercial officer training program with First Interstate Bank of California that included comprehensive training in commercial finance, housing and credit analysis. Mr. Anderson has been with Urban Futures for over 14 years.

*Education*: Mr. Anderson earned a Bachelor of Science Degree from San Diego State University in Business Administration, with a Finance emphasis.

#### **CLIENTS SERVED**

## REDEVELOPMENT AGENCIES/CITIES AND INSTITUTIONAL CLIENTS THAT URBAN FUTURES, INC. HAS SERVED

Adelanto Alameda County Anderson Apple Valley Arroyo Grande Azusa Bakersfield Baldwin Park Banning Barstow

Bell Gardens Belmont Big Bear Lake

Blythe Brawley Brisbane Buena Park Calabasas Calipatria Calexico Carson Cathedral City Ceres

Cerritos Coalinga Colton Commerce Corona Costa Mesa Covina Crescent City Cudahy

Desert Hot Springs

Dinuba Downey Duarte

Delano

Economic Development

Corporation-Southwest Riverside

County El Centro Exeter Farmersville Fillmore Firebaugh Folsom Fort Bragg Fountain Valley

Fowler Fresno

Fresno County Garden Grove Glendora Gonzales Grand Terrace Greenfield Gridley Grover Beach Hanford

Hawaiian Gardens

Hesperia Highland Holtville

Huntington Beach **Huntington Park** 

Hughson Indio Industry Lafayette Lancaster La Verne Lawndale Lemoore Lindsay Livingston Loma Linda Los Angeles, City

Los Angeles, County Los Banos Manhattan Beach Manteca

March Joint Powers

Authority

Maywood

(Military Base Reuse)

Mendota Merced Montebello Monterey Park Moorpark Morgan Hill Murrieta Needles Norco Oceanside Ontario Ontario Local

Redevelopment Authority (Military Base Reuse)

Orange Orange County Oxnard Parlier Pasadena Pico Rivera Pismo Beach Pittsburg Pomona

Rancho Cucamonga Rancho Palos Verdes Redondo Beach

Reedley Rialto Ripon Rocklin San Bernardino

San Diego, City San Diego, County San Dimas San Francisco San Juan Capistrano

San Luis Obispo, City San Luis Obispo, County San Leandro Santa Ana San Buenaventura

Santa Paula San Fernando San Jacinto

**Shasta Utility District** South El Monte Stanislaus County

Stanton Susanville

University of La Verne

Upland Ventura

Victor Valley Economic **Development Authority** (Military Base Reuse)

Walnut West Covina Westminster Winton Yorba Linda

#### REPRESENTATIVE BOND ISSUERS AND/OR ADMINISTRATION CLIENTS

Azusa

Big Bear Redevelopment Agency

Barstow Blythe

Blythe Redevelopment Agency

Brawley

Brawley Redevelopment Agency

Calabasas Calexico

Calexico Community Redevelopment Agency

California Statewide Community Development Authority

(CSCDA) Camarillo Cathedral City

Cathedral City Redevelopment Agency

Clovis

Colton Redevelopment Agency

Concord Covina

Covina Redevelopment Agency

Covina-Rancho Cucamonga-Calexico-Downey Housing Finance

Agency

Delano Redevelopment Agency

Dinuba

Dinuba Redevelopment Agency Duarte Redevelopment Agency

El Monte-Downey-San Jacinto Housing Finance Agency

Encinitas

Escondido-Chula Vista Housing Finance Agency

Firebaugh Redevelopment Agency

Fresno Garden Grove Highland

Highland Redevelopment Agency

Huntington Park Redevelopment Agency

Indio Lancaster

Lancaster Housing Authority
Lancaster Redevelopment Agency

Lemoore

Lemoore Redevelopment Agency Lindsay Redevelopment Agency

Livermore Loma Linda Los Angeles County

Manteca

Manteca Redevelopment Agency Montebello Redevelopment Agency

Z:\00Financial\00Proposals\Redlands FinAdv.wpd

Montebello-Oxnard Housing Finance Agency

Monterey Park Moorpark Moorpark Redevelopment Agency

Moreno Valley

Murrieta

Murrieta Joint Powers Authority

National City

Norco

Norco Redevelopment Agency

Oceanside

Ontario Redevelopment Agency

Orange County

Orange County Redevelopment Agency

Oxnard Palmdale Paramount

Pasadena Community Development Commission

Phoenix, Arizona

Pittsburg Pomona

Pomona Redevelopment Agency

Port Hueneme-Covina Housing Finance Agency

Rancho Cucamonga

Redlands Rialto Riverside County

Sacramento County
San Bernardino County

San Buenaventura-Covina Housing Finance Agency

San Diego County

San Diego County Housing Authority

San Jacinto

San Juan Capistrano Redevelopment Agency

San Leandro San Marcos Simi Valley

Southern California Home Financing Authority (SCHAFA)

Stanton

Stanton Redevelopment Agency

Thousand Oaks Union City Upland Vallejo Victorville Vista

Walnut Improvement Agency

Westminster

Westminster Redevelopment Agency

Winton Yucaipa

### **BEST BEST & KRIEGER LLP**

a california limited liability partnership including professional corporations

LAWYERS

INDIAN WELLS (760) 568-2611 ----ONTARIO (909) 989-8584

3750 UNIVERSITY AVENUE
POST OFFICE BOX 1028
RIVERSIDE, CALIFORNIA 92502-1028
(909) 686-1450
(909) 686-3083 FAX
BBKLAW.COM

March 3, 2003

Honorable Mayor and Members of the City Council of the City of Redlands 30 Cajon Street Redlands, California 92373

Re: Agreement for Bond Counsel Services for Refunding Certificates of Participation

#### Ladies and Gentlemen:

This letter is intended to serve as an agreement between the City of Redlands (the "City") and Best, Best & Krieger ("BB&K") with respect to the provision of bond counsel and disclosure counsel legal services by BB&K to the City in connection with the issuance of its proposed 2003 Refunding Certificates of Participation (the "Refunding COPs") to refund the City's outstanding 1993 Refunding Certificates of Participation.

#### Services:

We will confer and consult with City staff on all matters relating to lease financings including participation in the review and selection of appropriate financing methods. We will assist the City in identifying the most advantageous method of financing based upon our experience and we will attend all meetings of the City's staff, consultants and underwriter at which financing methods are to be discussed and analyzed for successful completion of the financing.

Our bond counsel services will include the preparation of all agreements, resolutions, notices, certificate forms and all other legal documents required by California law for the execution, sale and delivery of the Refunding COPs. We also will review the official statement prepared for the financing, and attend all meetings in which any action in connection with the proceedings is to be taken. We will also review any purchase contract pursuant to which the underwriter proposes to purchase the Refunding COPs.

Subject to completion of the financing to our satisfaction, BB&K will issue its approving legal opinion to the purchasers of the Refunding COPs to the effect that all proceedings have been legally

# LAW OFFICES OF BEST & KRIEGER LLP

Honorable Mayor and Members of the City Council of the City of Redlands
March 3, 2003
Page 2

undertaken for the authorization, execution, sale and delivery of the Refunding COPs, or other transactions relating to the financing and that interest paid with respect to the Refunding COPs is excluded from gross income for federal income tax purposes and is exempt from State of California personal income tax. We will also issue appropriate supplemental opinions and certificates as may be necessary or appropriate.

Our disclosure counsel services will include the gathering of necessary information and preparation of a preliminary official statement and final official statement for the financing and the preparation of a continuing disclosure agreement in order to satisfy the continuing disclosure requirements of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934.

Finally, we will confer and consult with City officials with respect to problems which may arise during the period of servicing and payment of the Refunding COPs and provide any and all other services commonly expected of special counsel.

Our bond counsel fee for the foregoing legal services will be based upon the following schedule:

Total Amount of	Bond Counsel
Refunding COPs Authorized	<u>Fee</u>
\$5,000,000 or less	\$30,000
	000 000 1 000/ 6 1
\$5,000,000 to \$14,999,999	\$30,000 plus .20% of the excess over
	\$5,000,000
\$15,000,000 or more	\$50,000 plus .10% of the excess over
	\$15,000,000

Our fee for disclosure counsel services will be \$15,000.

Our bond counsel and disclosure counsel fees will be payable only upon completion and sale of the Refunding COPs from the proceeds of the financing, and not otherwise. If other services are requested by the City which are not within the scope of those outlined above, they will be performed on a time basis at the hourly rate of the attorneys involved. In the event this financing is not completed for any reason, the City will have no liability for any fees incurred by our firm with respect to the financing.

# BEST BEST & KRIEGER LLP

Honorable Mayor and Members of the City Council of the City of Redlands
March 3, 2003
Page 3

In addition to the above fee, we will be reimbursed by the City for any out-of-pocket expenses incurred by us in the course of our employment, such as long distance telephone calls, facsimile telephone transmission, messenger and courier services, travel at the request of the appropriate City officials, duplicating and the like. We do not expect our expenses to exceed \$3,000.

If the proposal set forth in this letter is acceptable to the City, please have an appropriate officer of the City sign and return a copy of this letter to me.

Very truly yours,

Francis Baum

Francis J. Baum

of BEST BEST & KRIEGER LLP

TERMS OF EMPLOYMENT APPROVED THIS <u>4th</u> DAY OF MARCH, 2003

Authorized Officer of the

City of Redlands

Karl N. Haws, Mayor

FJB:jcq

ATTEST:

corrie Poyzer/ Lity

#### AGREEMENT FOR INVESTMENT BANKER/UNDERWRITER'S SERVICES

THIS AGREEMENT, effective the 4th day of March 2003, is by and among the City of Redlands (the "City"), a municipal corporation, duly organized and validly existing by virtue of the laws and Constitution of the State of California, and O'Connor Southwest Securities, Newport Beach. California (the "Investment Banker/Underwriter"), a firm fully registered with the United States Securities and Exchange Commission and the National Association of Securities Dealers.

#### WITNESSETH

**WHEREAS,** the City desires to engage in the issuance of bonds, notes, or other evidences of indebtedness to be issued by the City, or some other related City entity for any lawful purpose (hereinafter the "Bonds"); and

WHEREAS, the City desires to appoint the Investment Banker/Underwriter to serve the City as its sole, senior manager and underwrite the Bonds on a negotiated basis; and

WHEREAS, the Investment Banker/Underwriter desires to perform such investment banking/underwriting services, and, in the course of acting in such capacity, and solely for such purposes, rendering advice to the City, including advice with respect to the structure, timing, terms, and other similar matters concerning a new issue or issues of Bonds:

**NOW, THEREFORE,** in consideration of the mutual promises herein contained, the parties hereto (each a "Party" and, collectively, the "Parties") hereby agree as follows:

Section 1. Term. This Agreement shall commence upon the effective date of this agreement and may be terminated by any party by giving sixty (60) days written advance notice to the other Parties, with such termination becoming effective as of the sixty-first (61st) day following such provision of written notice.

<u>Section 2.</u> Services To Be Provided. The City hereby hires the Investment Banker/Underwriter, and the Investment Banker/Underwriter hereby agrees to provide investment banking/underwriting services to the City in connection with the issuance of Bonds, including the original issuance of such Bonds and the refunding, remarketing or other disposition of such Bonds. The Investment Banker/Underwriter shall be, and the City shall recognize the Investment Banker/Underwriter as, the sole senior Investment Banker/Underwriter with respect to any such issue of Bonds.

The Investment Banker/Underwriter shall provide to the City, in connection with such Bonds, advice with respect to the structure, timing, terms and other similar matters concerning such Bonds, all as more fully set forth in this Section 2. The City and the Investment Banker/Underwriter mutually recognize that no "financial advisor relationship", as defined in Section 53590 of the Government Code of the State of California, shall be construed to exist by virtue of this Agreement and that the Investment Banker/Underwriter shall not be deemed a fiduciary of the City hereby.

In its capacity as Investment Banker/Underwriter to the City, the Investment Banker/Underwriter shall perform the following services in connection with each issue of Bonds:

- (a) The Investment Banker/Underwriter will conduct discussions with the City's legal and other consultants, in the preparation of analyses and/or feasibility reports for project financings, if such analyses and/or reports are to be used in the Official Statement in connection with any such issue of Bonds;
- (b) The Investment Banker/Underwriter will as required consult with bond counsel, in developing the necessary financing documents under which the Bonds will be issued and secured:
- (c) The Investment Banker/Underwriter will cooperate with the City's, disclosure counsel and bond counsel in the preparation of the Preliminary and Final Official Statement for each issue of the Bonds (the "Official Statement"), which Official Statement will serve as the primary marketing document for each issue of the Bonds. The Official Statement will present pertinent financial, legal, and economic data in order to, among other things, enable prospective Bond owners to evaluate the credit-worthiness of the Bonds;
- (d) The Investment Banker/Underwriter will assist the City in developing presentations to nationally recognized rating agencies (Moody's Investor's Service, Fitch Investor's Service and/or Standard & Poor's Corporation), and municipal bond insurance companies if deemed appropriate in the judgement of the City and the Investment Banker/Underwriter;
- (e) The Investment Banker/Underwriter will develop a market for the Bonds by:
  - (i) Assisting the City in arranging and conducting tours of the City and any prospective Bond financed facility by representatives of institutional investors as the Parties may mutually deem appropriate;
  - (ii) Assisting the City in conducting informational meetings in major financial centers as the Parties may mutually deem appropriate; and
  - (iii) Arranging, on behalf of the City if deemed appropriate by the Investment Banker/Underwriter, informational meetings with institutional investors throughout the United States concerning the Bonds and the security therefor;
- (f) As the lead or managing Investment Banker/Underwriter, the Investment Banker/Underwriter will use its best efforts to accomplish the formal marketing of the Bonds at the earliest date possible consistent with sound investment banking and underwriting principles. The Investment Banker/Underwriter (together with any syndicate or selling group) will reoffer

the Bonds to the public on the basis of an immediate "bona fide public offering" or through a "private placement", all as more fully set forth in the Contract of Purchase to be entered into with respect to each issue of the Bonds (the "Contract of Purchase"), which shall set forth the definitive interest rates payable with respect to such Bonds and the conditions precedent to the Investment Banker/Underwriter's purchase of such Bonds.

Compensation and Contracts of Purchase. In connection with the provision of the services outlined herein, the Investment Banker/Underwriter and the City, shall enter into a separate Contract of Purchase in form and substance mutually satisfactory to such Parties in connection with each issue or series of obligations to be underwritten by the Investment Banker/Underwriter. The Investment Banker/Underwriter shall be compensated for the services it renders under each such Contract of Purchase as set forth therein provided however, that the underwriter's discount specified therein shall not exceed 2.0% of the par amount of the Bonds issued without he express approval of the City. Such Contract of Purchase shall serve to supplement this Agreement but shall not be construed to supersede or terminate this Agreement. Until such Contract of Purchase for each such issue of Bonds shall have been entered into by and between the Investment Banker/Underwriter and the City, which shall specify to the contrary, this Agreement shall be construed as a "best efforts" commitment on the part of the Investment Banker/Underwriter for each issue of Bonds, and the Investment Banker/Underwriter shall have no obligation to purchase or provide for the purchase of such Bonds in the absence of such a Contract of Purchase executed by the appropriate Parties; nor shall the Investment Banker/Underwriter be obligated to enter into any such Contract of Purchase.

All fees and costs of O'Connor SWS Securities are contingent upon the successful sale of the Bonds. In the event that the Bonds or certificates are not sold these costs will be waived. The City, at its option, may choose not to issue any Bonds if in its opinion the benefits provided are insufficient to warrant issuance.

Section 4. Ownership of Documents. All feasibility studies, economic projections, econometric models, proposals, timing charts, legal documents, and similar items concerning an issue of Bonds being furnished to the City shall nonetheless be construed at all times to be the property of the Investment Banker/Underwriter. Upon completion of all services to be provided under this Agreement, or in the event that this Agreement is terminated before the completion of all such services, all of the aforementioned documents, and all other materials provided by any person or entity to assist the Investment Banker/Underwriter in performing services under this Agreement shall be returned to the Investment Banker/Underwriter within thirty (30) days of either completion of such services or termination of this Agreement.

Section 5. Assignment. The City has entered into this Agreement to receive the professional services of the Investment Banker/Underwriter. The Investment Banker/Underwriter will, therefore, not assign to any third Party any portion of the services agreed to be performed by and under this Agreement without first obtaining the written consent of the City. With the City's written approval the Investment Banker/Underwriter may make use of the assistance of other experts possessing unique skills, the use of whom, in the Investment Banker/Underwriter's opinion, will enhance the quality of the Investment Banker/Underwriter's service to the City under this Agreement.

Section 6. Captions. Captions to sections are for convenience purposes only and are not part of this Agreement.

Section 7. Governing Law. The laws of the State of California shall govern this Agreement.

Section 8. Entire Agreement. This Agreement, and any Contract of Purchase entered into in connection herewith, constitutes the whole agreement between the Parties hereto with respect to the subject matter hereof, and neither Party nor any of its agents or employees has made any representation except as specifically provided herein. Neither of the Parties in executing or performing this Agreement is relying on any statement of information, to whomsoever made or given directly or indirectly, verbally or in writing, by any individual or corporation, except as specifically provided herein. This Agreement may not be modified or altered except in writing signed by and on behalf of the Parties hereto.

"CITY"

THE CITY OF REDLANDS, CALIFORNIA

By:

Karl N. Haws, Mayor

"INVESTMENT BANKER/UNDERWRITER"

O'CONNOR SOUTHWEST SECURITES

By:

Senior Vice President

Attest:

\$£:60

<u>Section 6</u>. Captions. Captions to sections are for convenience purposes only and are not part of this Agreement.

<u>Section 7</u>. <u>Governing Law</u>. The laws of the State of California shall govern this Agreement.

Section 8. Entire Agreement. This Agreement, and any Contract of Purchase entered into in connection herewith, constitutes the whole agreement between the Parties hereto with respect to the subject matter hereof, and neither Party nor any of its agents or employees has made any representation except as specifically provided herein. Neither of the Parties in executing or performing this Agreement is relying on any statement of information, to whomsoever made or given directly or indirectly, verbally or in writing, by any individual or corporation, except as specifically provided herein. This Agreement may not be modified or altered except in writing signed by and on behalf of the Parties hereto.

"CITY"	
THE CITY OF REDLANDS, CALIFORNIA	
By:	

"INVESTMENT BANKER/UNDERWRITER"

O'CONNOR SOUTHWEST SECURITES

By:

Robert A. Porr Senior Vice President