

DEPARTMENT OF TRANSPORTATION

Division of Local Assistance
1120 N STREET
P.O. BOX 942874, MS# 1
Sacramento, CA 94274-0001
TDD (916) 654-4014
(916) 654-3151
Fax (916) 653-7621

**PUBLIC WORKS DEPT.**

File : 08-SBD-0-RDL

BRLS-5083(003)

Orange Street over the Santa Ana
River, Br. No. 54C-0594.

March 24, 2005

MAR 31 2005

Mr. Ronald C. Mutter
Director of Public Works/City Engineer
City of Redlands
P. O. Box 3005
Redlands, CA 92373-0629

RECEIVED*Forwarded to
B. Hemlsey 4-5-05*

Attn: Mr. Bill Hemlsey

Dear Mr. Mutter:

Enclosed are two originals of the Program Supplement Agreement No. 020-R1 to Administering Agency-State Agreement No. 08-5083 and an approved Finance Letter for the subject project. Please retain the signed Finance Letter for your records.

We have included two new special covenants that allow any funding for future phases of this project be encumbered upon approval of the "Request for Authorization" and Finance Letter. The Program Supplement Agreement need not be revised for that purpose. **However, please note that federal funding will be lost if you proceed with future phase(s) of the project prior to getting the "Authorization to Proceed" with that phase.**

Please review the covenants and sign both copies of this Agreement and return both to this office, Office of Project Implementation - MS1 within 60 days from the date of this letter. If the signed Agreements are not received back in this office within 60 days, funds will be disencumbered and/or deobligated. Alterations should not be made to the agreement language or funding. Attach your local agency's certified authorizing resolution that clearly identifies the project and the official authorized to execute the agreement. A fully executed copy of the agreement will be returned to you upon ratification by Caltrans. No invoices for reimbursement can be processed until the agreement is fully executed.

In accordance with Government Code 16304, Federal funds appropriated by the State budget are available for liquidation only for seven years and the State funds are available only for five years. The attached Finance Letter shows these deadlines as the "Reversion Date". Please ensure that your invoices are submitted at least 60 days prior to the reversion date to avoid any lapse of funds. If your agency is unable to seek reimbursement by this date you may request an extension through a Cooperative Work Agreement (CWA). A CWA is subject to the final approval of the State Department of Finance. If approved, the CWA may extend the deadline for up to one year for federal funds and up to three years for State funds.

Please note that Government Code 16304 does not supersede any other more restrictive expenditure deadlines.

Your prompt action is requested. If you have questions, please contact your District Local Assistance Engineer.

Sincerely,

DENIX ANBIAH, Chief
Office of Project Implementation
Division of Local Assistance

Enclosure

c: DLA AE Project Files
(08) DLA AE - Wendy Li

PROGRAM SUPPLEMENT NO. 020 Rev. 1
to
LOCAL AGENCY-STATE AGREEMENT
FOR FEDERAL-AID PROJECTS NO. 08-5083

Date: March 18, 2005
Location: 08-SBD-0-RDL
Project Number: BRLS-5083(003)
E.A. Number: 08-924144

This Program Supplement is hereby incorporated into the Local Agency-State Agreement for Federal Aid which was entered into between the Local Agency and the State on 04/10/79 and is subject to all the terms and conditions thereof. This Program Supplement is adopted in accordance with Paragraph 2 of Article II of the aforementioned Master Agreement under authority of Resolution No. _____, approved by the Local Agency on _____ (See copy attached).

The Local Agency further stipulates that as a condition to payment of funds obligated to this project, it accepts and will comply with the covenants or remarks set forth on the following pages.

PROJECT LOCATION:

Orange Street over the Santa Ana River, Br. No. 54C-0594.

TYPE OF WORK: Bridge replacement

LENGTH: 0.1 (MILES)

Estimated Cost	Federal Funds	Matching Funds		
		LOCAL		OTHER
\$4,350,000.00	1180 \$32,000.00 Q100 \$320,000.00 Q120 \$3,128,000.00	\$870,000.00	\$0.00	\$0.00

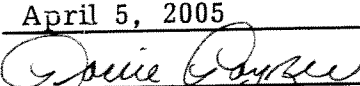
CITY OF REDLANDS

STATE OF CALIFORNIA

Department of Transportation

By 
Gilberto Gil, Mayor Pro Tem

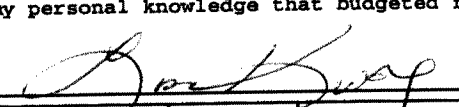
Date April 5, 2005

Attest 
Title Lorrie Poyzer, City Clerk

By _____
Chief, Office of Project Implementation
Division of Local Assistance

Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer  Date 3/18/05 \$3,480,000.00

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT
157	2003	2660-102-890	2003-2004	20.30.010.300	C	224060	892-F	320,000.00
208	2004	2660-102-890	2004-2005	20.30.010.300	C	224060	892-F	3,128,000.00
162	1996	2660-101-890	96-97	20.30.010.300	C	224060	892-F	32,000.00

SPECIAL COVENANTS OR REMARKS

1. The ADMINISTERING AGENCY will reimburse the STATE for the ADMINISTERING AGENCY share of costs for work requested to be performed by the STATE.
2. The ADMINISTERING AGENCY agrees that payment of Federal funds will be limited to the amounts approved by the Federal Highway Administration (FHWA) in the Federal-Aid Project Authorization/Agreement or Amendment/Modification (E-76) and accepts any resultant increases in ADMINISTERING AGENCY funds as shown on the Finance Letter, any modification thereof as approved by the Division of Local Assistance, Office of Project Implementation.
3. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the most current published Local Assistance Procedures Manual.
4. The ADMINISTERING AGENCY agrees to commit and contribute local funds totaling not less than 25% of the amount provided by the STATE from the State Highway Account. For the purposes of complying with this local contribution, CMAQ funds, allocated to regional areas for local purposes, shall be deemed to be local funds.
5. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer immediately after the project contract award. A copy of the award package shall also be included with the submittal of the ADMINISTERING AGENCY's first invoice for the construction contract to:

Department of Transportation
Division of Accounting
Local Programs Accounting Branch, MS#33
P. O. Box 942874
Sacramento, CA 94274-0001

Failure to do so will cause a delay in the State processing invoices for the construction phase. Please refer to Section 15.7 "Award Package" of the Local Assistance Procedures Manual and LPP 01-06.

6. STATE and ADMINISTERING AGENCY agree that any additional funds

SPECIAL COVENANTS OR REMARKS

which might be made available for new phase(s) of work by future Federal obligations will be encumbered on this PROJECT by use of a STATE approved "Authorization to Proceed" and Finance Letter. ADMINISTERING AGENCY agrees that Federal funds available for reimbursement will be limited to the amounts obligated by the Federal Highway Administration.

7. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).
8. Any State and Federal funds that may have been encumbered for this project are only available for disbursement for a period of five (5) years and seven (7) years, respectively, from the start of the fiscal year(s) that those funds were appropriated within the State Budget Act. All project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested and is approved by the California Department of Finance per Government Code Section 16304. The exact date of each fund reversion will be reflected in the approved finance letter(s) issued for this project.

Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement that is not submitted to the Department on or before 60 days after that applicable fixed fund reversion date will not be paid from that fiscal year's encumbered funds because all of these unexpended funds will be irrevocably reverted by the Department's Division of Accounting on that date.

Pursuant to a directive from the State Controller's Office and the Department of Finance, the last date to submit invoices for reimbursed work in each fiscal year is May 15th in order for payment to be made out of those then current appropriations. Project work performed and invoiced after May 15th will be reimbursed only out of available funding that might be encumbered in the subsequent fiscal year, and then only when those funds are actually allocated and encumbered as authorized by the California

SPECIAL COVENANTS OR REMARKS

Transportation Commission and the Department's Accounting Office.

9. "ADMINISTERING AGENCY certifies that neither the ADMINISTERING AGENCY nor its principals are suspended or debarred at the time of the execution of this agreement. ADMINISTERING AGENCY agrees that it will notify the STATE immediately, in the event a suspension or a debarment happened after the execution of this agreement."
10. All project repair, replacement and maintenance involving the physical condition and the operation of project improvements referred to in Article III MAINTENANCE, of the aforementioned Master Agreement will be the responsibility of the ADMINISTERING AGENCY and shall be performed at regular intervals and as required for efficient operation of the completed project improvements.

DEPARTMENT OF TRANSPORTATION
DIVISION OF ACCOUNTING
LOCAL PROGRAM ACCOUNTING BRANCH

FINANCE LETTER

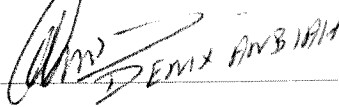
Date: 03/23/2005
Agency: 08-SBD-0-RDL
Project No: BRLS-5083(003)
EA No: 08-924144

Attention: City of Redlands

FINANCE ITEMS	TOTAL COST OF WORK	FEDERAL PART. COST	FED. REIMB %	FEDERAL FUNDS 1180	FEDERAL FUNDS Q100	FEDERAL FUNDS Q120	LOCAL FUNDS	OTHER FUNDS
Agency Preliminary Engineering	\$440,000	\$440,000	80.00	\$32,000	\$320,000	\$0	\$88,000	\$0
R/W Acquisition	\$0	\$0	.00	\$0	\$0	\$0	\$0	\$0
R/W Engineering & Administration Costs	\$0	\$0	.00	\$0	\$0	\$0	\$0	\$0
Contract Items: \$3,470,000 Total: \$3,470,000								
Construction	\$3,470,000	\$3,470,000	80.00	\$0	\$0	\$2,776,000	\$694,000	\$0
Agency Construction Engineering	\$440,000	\$440,000	80.00	\$0	\$0	\$352,000	\$88,000	\$0
Totals:	\$4,350,000	\$4,350,000		\$32,000	\$320,000	\$3,128,000	\$870,000	\$0

Fed. Partic: 100.00%

This Finance Letter was created based on specific financial information provided by the responsible local agency. The following encumbrance history is prepared by Local Assistance Accounting Office and is provided here for local agency's information and action.

Signature: 

Title: HQ Local Assistance Area Engineer

For questions regarding finance letter, contact:

Printed Name : Patrick Louie

Telephone No: (916) 653-7349

Remarks: Bridge#54C-0594. Federal Reimbursement = 80%.

ACCOUNTING INFORMATION- BRLS-5083(003)

Fund	Program	Fed/State	Encumbrance Amount	Approp Year	Expenditure Amount	Reversion Date
04BB	L.A. BRIDGE REHAB.	F	\$320,000	2003	\$0	06/30/10
05BB	L.A. BRIDGE REHAB.	F	\$3,128,000	2004	\$0	06/30/11
97BB	BR	F	\$32,000	1996	\$32,000	06/30/04