# **FACILITY USE AGREEMENT**

This Facility Use Agreement ("Agreement") is made and entered into this 19<sup>th</sup> day of March, 2013 ("Effective Date"), by and between the City of Redlands, a municipal corporation ("City"), and the Family Service Association of Western Riverside County ("FSA"). City and FSA are sometimes individually referred to herein as a "Party" and, together, as the "Parties."

#### **ARTICLE 1. PREMISES**

Section 1.01 FSA agrees to rent from City the kitchen, kitchen storage area, rear office consisting of approximately 1,320 square feet, and the multi-purpose room consisting of approximately 2,068 square feet, and to have access to, but not exclusive use of, the senior facilities located at 111 W. Lugonia Avenue at the City's Community Senior Center ("the Premises")

## **ARTICLE 2. TERM**

Section 2.01. This Agreement shall be for a term of three (3) years ("Initial Term"), with FSA having the option to renew this Agreement for two successive one-year terms on the same terms and conditions (each a "Renewal Term"), unless earlier terminated as proved for herein. Written notice of FSA's desire to exercise its option shall be given to City ninety (90) days prior to the end of the Initial Term or any Renewal Term.

## **ARTICLE 3. RENT**

Section 3.01. Commencing upon the Effective Date of this Agreement, FSA shall pay to City the sum of Two Hundred Fifty Dollars (\$250) ("Rent") each month during the term (including renewals) of this Agreement. City shall submit to FSA a written invoice identifying FSA's specific dates for use and the Rent. Rent for partial months occurring at the commencement and termination of the term of this Agreement shall be prorated accordingly. Upon termination of this Agreement, any unused portion of Rent shall be reimbursed to FSA.

# **ARTICLE 4. USE OF PREMISES**

Section 4.01. The Premises shall be used for the exclusive purpose of operating and conducting the Family Service Association of Western Riverside County's Nutrition For Seniors Program. FSA shall not use or permit the Premises to be used for any other purpose without the prior written consent of City.

# Operation of Business

Section 4.02. During the term of this Agreement, FSA shall, unless prevented by conditions beyond FSA's control, conduct business of the type and nature specified in Section 4.01 of this Agreement on the Premises in a diligent and business like manner. The Premises shall be used Monday through Friday from 8:00 a.m. to 2:00 p.m. In the event that scheduling modifications are necessary, FSA shall make a forty-five (45) day advance schedule change request to City indicating the proposed modification. City shall respond to such requests within two (2) weeks of receipt.

FSA shall assume full responsibility for personal property and shall hold City harmless for any theft, damage and other incidents relating to FSA's personal property.

# User Responsibility

Section 4.03. FSA shall set up for and clean up after its program and leave the Premises clean and litter free. FSA shall be issued keys and an alarm code to the Premises, and shall be responsible for the opening and closing of the Premises and operating the alarm system on dates in which the Redlands Community Center is scheduled to be closed by City. All locks, keys and access codes are the sole property of the City. City reserves the right to change locks, keys and access codes as needed. No one may place a lock on the interior or exterior of the Community Center without the written permission of the Chief of Police. All keys, access codes and access cards must be returned to City upon the termination of this Agreement.

# Insurance Hazards

Section 4.04. FSA shall not commit, or permit the commission, of any acts on the Premises, nor use or permit the use of the Premises, in any manner that will increase the existing rates for, or cause the cancellation of, any fire, liability, or other insurance policy insuring the Premises or the improvements on the Premises. FSA shall, at its own cost and expense, maintain insurance for all personal property and improvements on the Premises.

## Waste or Nuisance

Section 4.05. FSA shall not commit, or permit the commission by others, of any waste on the Premises. FSA shall not maintain, commit or permit the maintenance or commission of any nuisance on the Premises, and FSA shall not use or permit the use of the Premises for any unlawful purpose.

# Compliance with Laws

Section 4.06. FSA shall, at FSA's sole cost and expense, comply with all statutes, ordinances, regulations and requirements of all governmental entities, federal, state and county or municipal, relating to FSA's use and occupancy of the Premises for FSA's operation of business whether those statutes, ordinances, regulations and requirements are now in force or are subsequently enacted. The judgment of any court of competent jurisdiction, or the admission by FSA in a proceeding brought against FSA by any government entity that FSA has violated any such statute, ordinance, regulation or requirement shall be conclusive as between City and FSA and shall constitute grounds for termination of this Agreement by City.

# ARTICLE 5. TAXES AND UTILITIES

## **Utilities**

Section 5.01. City shall pay, and hold FSA free and harmless from, all charges for the furnishing of gas, water, sewer, electricity, solid waste disposal and other public utilities to the

Premises during the term of this Agreement. FSA shall pay, and hold City free and harmless from, all charges for telephone usage to the Premises.

## ARTICLE 6. INDEMNITY AND INSURANCE

Section 6.01. FSA is a self-insured, non-profit organization. FSA shall defend, indemnify and hold harmless City, and its elected officials, officers, employees, agents and volunteers, from any and all liabilities for injury to persons and damage to property arising out of any negligent act or omission, or willful misconduct, of FSA, or its officers, employees, agents or volunteers, in connection with operation of the Senior Nutrition program.

Section 6.02. City is a self-insured public entity. City shall defend, indemnify and hold harmless FSA, and its officers, employees, agents and volunteers, from any and all liabilities for injury to persons and damages to property arising out of any negligent act or omission, or willful misconduct, of City, or its elected officials, officers, employees, agents or volunteers, in connection with the operation of Senior Nutrition program.

## **ARTICLE 7. MISCELLANEOUS**

Section 7.01. FSA shall not encumber, assign, or otherwise transfer this Agreement, any right or interest in this Agreement, or any right or interest in the Premises or any improvements that may now or hereafter be constructed or installed on the Premises. Any encumbrance, assignment, transfer, or subletting without the prior written consent of City, whether voluntary or involuntary, by operation of law or otherwise, is void and shall at the option of City result in the immediate termination of this Agreement.

Section 7.02. Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this Agreement or by law to be served on or given to either Party to this Agreement by the other Party to this Agreement shall be in writing and shall be deemed duly served and given when personally delivered to the party to whom they are directed, or in lieu of personal service, when deposited in the United States mail, first-class postage pre-paid, addressed to FSA at Family Service Association of Western Riverside County, 21250 Box Springs Road, Moreno Valley, CA 92557 or to City at 111 W. Lugonia Avenue, P.O. Box 3005, Redlands, CA 92373. FSA and City may change their respective addresses for the purpose of this section by giving written notice of that change to the other Party in the manner provided in this section.

Section 7.03. This Agreement constitutes the entire agreement between City and FSA respecting FSA's use of the Premises, and correctly sets forth the obligations of City and FSA to each other as of its Effective Date. Any agreements or representations between the Parties respecting the Premises not expressly set forth in this Agreement are null and void.

Section 7.04. In the event any action is commenced to enforce or interpret the terms or conditions of this Agreement, the prevailing Party shall, in addition to any costs and other relief be entitled to the recovery of its reasonable attorneys' fees, including fees for use of in-house counsel by a Party.

Section 7.05. This Agreement may be terminated by either Party by giving ninety (90) days prior notice to the other Party.

Executed at Redlands, California.	
CITY OF REDLANDS	FAMILY SERVICE ASSOCIATION OF WESTERN RIVERSIDE COUNTY
Pete Aguilar, Mayor	Veronica Dover Chief Operating Officer
ATTEST:	
Sam Irwin, City Clerk	