

AGREEMENT FOR OFFICE FURNITURE AND INSTALLATION SERVICES

This agreement for supply and installation of office partitions and furniture ("Agreement") is made and entered into this 7th day of July, 2015 ("Effective Date"), by and between the City of Redlands, a municipal corporation ("City"), and G/M Business Interiors ("Contractor"). City and Contractor are sometimes individually referred to herein as a "Party" and, together, as the "Parties." In consideration of the mutual promises contained herein, City and Contractor agree as follows:

ARTICLE 1 - ENGAGEMENT OF CONTRACTOR

- 1.1 City hereby retains Contractor to supply and install office partitions and furniture at the City's Development Services Department (the "Services") located at 35 Cajon Street, Suite 20 in the City of Redlands.
- 1.2 Contractor and its subcontractors shall possess all appropriate State contractors' licenses required for the performance of the Services, and shall not be debarred pursuant to Labor Code sections 1777.1 and 1777.7.

ARTICLE 2 - RESPONSIBILITIES OF CONTRACTOR

- 2.1 The specific Services which Contractor shall perform are more particularly described in Exhibit "A," which is attached hereto and incorporated herein by this reference.
- 2.2 Contractor shall comply with all applicable federal, state and local laws and regulations in the performance of the Services including, but not limited, to all applicable Labor Code and prevailing wage laws and non-discrimination laws, and the Americans with Disabilities Act. Pursuant to Labor Code section 1773.2, copies of the prevailing rates of per diem wages as determined by the Director of the California Department of Industrial Relations for each craft, classification or type of worker needed to perform the Services are on file at City's Development Services Department, located at the Civic Center, 35 Cajon Street, Suite 20 (Mailing: P.O. Box 3005), Redlands, California 92373.
- 2.3 Contractor acknowledges that if it violates the Labor Code provisions relating to prevailing wages that City may enforce such provisions by withholding payments to Contractor or its subcontractors pursuant to Labor Code section 1771.6.
- 2.4 If Contractor executes an agreement with a subcontractor to perform any portion of the Services, Contractor shall comply with Labor Code sections 1775 and 1777.7, and shall provide the subcontractor with copies of the provisions of Labor Code sections 1771, 1775, 1776, 1777.5, 1813 and 1815. Contractor acknowledges that the statutory provisions establishing penalties for failure to comply with state wage and hour laws and to pay prevailing wages may be enforced by City pursuant to Labor Code sections 1775 and 1813.

- 2.5 Contractor and its subcontractors shall comply with the provisions of Labor Code section 1776 regarding payroll records maintenance, certifications, retention and inspection.
- 2.6 Contractor acknowledges that eight (8) hours constitutes a legal day's work pursuant to Labor Code section 1810.
- 2.7 Contractor shall comply with the provisions of Labor Code section 1777.5 as to apprenticeships, and Labor Code sections 1771, 1775, 1776, 1777.5, 1813 and 1815.
- 2.8 Contractor shall guarantee the Services against defective materials or workmanship for a period of (1) year from the date of City's issuance of a Notice of Completion for the Services, except where longer warranty periods are specifically provided by manufacturer of equipment installed in connection with the provision of the Services. During the (1) one year warranty period, should Contractor fail to remedy defective material and/or workmanship, or to make replacements within five (5) days after written notice by City, it is agreed that City may make such repairs and replacement and the actual cost of the required labor and materials shall be chargeable to and payable by Contractor or his surety.

All work which has been rejected by City, shall be remedied, or removed and replaced by the Contractor at its own expense. Any defective material or workmanship which may be discovered before final acceptance of the Services or within (1) one year from the completion date specified in the Notice of Completion, shall be corrected immediately by Contractor at its own expense notwithstanding that such defects may have been overlooked in previous inspections and estimates. Failure to inspect work at any stage shall not relieve the Contractor from any obligation to perform sound and reliable work as herein described. It is Contractor's responsibility to deliver at the time of final acceptance a completed project that complies in all details with this Agreement.

City will endeavor to locate any errors or defective materials or workmanship and call them to the attention of Contractor prior to subsequent work being performed. However, City is under no obligation to do so and shall not be held liable because errors or defective material or workmanship by Contractor are not discovered prior to subsequent work.

Nothing in this section shall be construed to limit the rights of City to immediately correct conditions which may be unsafe or which may pose a public health nuisance. Should said conditions later be found to be caused by defective material and/or workmanship, Contractor and its surety shall reimburse City for costs reasonably incurred while attending the situation.

- 2.9 Contractor shall file a payment bond with City, prior to commencing the Services, in accordance with Civil Code Section 9550. The form of the payment bond shall be as set forth in Exhibit "B" attached hereto.

ARTICLE 3 - PERIOD OF SERVICE

- 3.1 Contractor shall commence the Services upon City's delivery to Contractor of a written "Notice to Proceed."
- 3.2 Contractor shall complete the Services within one hundred twenty (120) calendar days from and after the date of the City's issuance to Contractor of the Notice to Proceed.

ARTICLE 4 - PAYMENT AND NOTICE

- 4.1 City shall pay Contractor the sum of One Hundred and One Thousand Six Hundred Five Dollars and Eighty Five cents (\$101,605.85) as complete compensation for the Services.
- 4.2 Payments by City to Contractor shall be made within thirty (30) days after City's receipt and approval of Contractor's invoice, by warrant payable to Contractor.
- 4.3 Any notice or other communication required, or which may be given, pursuant to this Agreement, shall be in writing. Any such notice shall be deemed delivered (i) on the date of delivery in person; (ii) five (5) days after deposit in first class registered mail, with return receipt requested; (iii) on the actual delivery date if deposited with an overnight courier; or (iv) on the date sent by facsimile, if confirmed with a copy sent contemporaneously by first class, certified, registered or express mail; in each case properly posted and fully prepaid to the appropriate address set forth below, or such other address as a Party may provide notice in accordance with this section:

City:

Oscar Orci, Development Services Director
Development Services Department
City of Redlands
P.O. Box 3005
Redlands, CA 92373

Contractor:

Judi Harvey,
Vice President of Administration
G/M Business Interiors
1099 La Cadena Drive
Riverside, CA 92501

ARTICLE 5 - INSURANCE AND INDEMNIFICATION

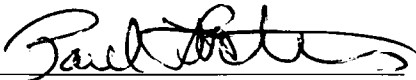
- 5.1 All insurance required by this Agreement shall be maintained by Contractor throughout Contractor's performance of the Services, and shall be primary with respect to City and non-contributing to any insurance or self-insurance maintained by City.
- 5.2 Workers' Compensation and Employer's Liability insurance in the amount that meets statutory requirements with an insurance carrier acceptable to City, or certification to City that Contractor is self-insured or exempt from the workers' compensation laws of the State of California. Contractor shall provide City with Exhibit "C," entitled "Workers' Compensation Insurance Certification," which is attached hereto and incorporated herein by this reference prior to occupancy of the Premises.
- 5.3 Contractor shall secure and maintain in force throughout its performance of the Services comprehensive general liability insurance, with carriers acceptable to City, with minimum coverage of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate for public liability, property damage and personal injury. City shall be named as an additional insured and the insurance policy shall include a provision prohibiting modification of coverage limits or cancellation of the policy except upon thirty (30) days prior written notice to City. A certificate of insurance and endorsements shall be delivered to City prior to commencement of the Services.
- 5.4 Contractor shall secure and maintain in force throughout its performance of the Services business automobile liability coverage, with minimum limits of One Million Dollars (\$1,000,000) per occurrence, combined single limit for bodily injury liability and property damage liability. This coverage shall include all Contractor owned vehicles used for the Services, hired and non-owned vehicles, and employee non-ownership vehicles. City shall be named as an additional insured and the insurance policy shall include a provision prohibiting modification of coverage limits or cancellation of the policy except upon thirty (30) days prior written notice to City. A certificate of insurance and endorsements shall be delivered to City prior to commencement of the Services.
- 5.5 Contractor shall indemnify, hold harmless and defend City and its elected officials, employees and agents from and against any and all claims, losses and liability, including attorneys' fees, arising from injury or death to persons or damage to property occasioned by any negligent or intentionally wrongful act or omission of Contractor, and its officers, employees and agents, in performing the Services.
- 5.6 Contractor is expressly prohibited from assigning any of the work associated with the Services without the prior written consent of City. In the event of agreement by the Parties to assign a portion of the Services, Contractor shall add the assignee as an additional insured to its insurance policies and provide City with the insurance endorsements prior to any work being performed by the assignee. Assignment does not include printing or other customary reimbursable expenses that may be provided for in this Agreement.

ARTICLE 6 - GENERAL CONSIDERATIONS


- 6.1 In the event any action is commenced to enforce or interpret any of the terms or conditions of this Agreement the prevailing Party shall, in addition to any costs and other relief, be entitled to recover its reasonable attorneys' fees, including fees for the use of in-house counsel by a Party.
- 6.2 All documents, records, drawings, electronic data files and data base, photographic prints and negatives, designs and specifications, cost estimates, and other documents developed by Contractor for the Services shall become the property of City and shall be delivered to City upon completion of the Services.
- 6.3 Contractor is, for all purposes under this Agreement, an independent contractor with respect to the performance of the Services and not an employee of City. All personnel employed by Contractor to perform the Services are for its account only, and in no event shall Contractor or any personnel retained by it be deemed to have been employed by City or engaged by City for the account of, or on behalf of, City. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the Parties.
- 6.4 Unless earlier terminated as provided for below, this Agreement shall terminate upon completion and acceptance of the Project by City.
- 6.5 City may terminate this Agreement for any reason, at any time at its sole discretion, upon five (5) calendar days prior written notice to Contractor.
- 6.6 Upon receipt of a termination notice, Contractor shall (1) promptly discontinue all work associated with the Services and (2) deliver or otherwise make available to City, copies of any data, design calculations, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by Contractor in performing the Services. Contractor shall be compensated on a pro-rata basis for any work completed up until notice of termination.
- 6.7 This Agreement, including the exhibits incorporated by reference, represents the entire agreement and understanding between the Parties as to the matters contained herein and any prior negotiations, proposals and agreements relating to the subject matter hereof are superseded by this Agreement. Any amendment to this Agreement shall be in writing and approved by City and Contractor.
- 6.8 This Agreement shall be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, duly authorized representatives of the Parties have signed in confirmation of this Agreement.

CITY OF REDLANDS

By 
Paul Foster, Mayor

G/M BUSINESS INTERIORS


Judi Harvey, Vice President of Administration

ATTEST

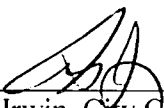

Sam Irwin, City Clerk

EXHIBIT "A"
Scope of Services

See attached

ORIGINAL

THE PREMIUM IS PREDICATED ON
THE FINAL CONTRACT PRICE AND
IS SUBJECT TO ADJUSTMENT.

ISSUED IN ONE ORIGINAL COUNTERPART

BOND NO. 100904279

PREMIUM: \$1,464.00

EXHIBIT "B"

LABOR AND MATERIAL PAYMENT BOND

Whereas, the City of Redlands, State of California, and G/M Business Interiors (hereinafter designated as "Principal") have entered into an agreement (the "Agreement") whereby Principal agrees to install and complete certain designated public improvements (the "Work"), which said agreement, dated June 16, 2015, and identified as **DSD Office Improvements** is hereby referred to and made a part hereof; and

Whereas, under the terms of said Agreement, Principal is required before commencing upon the performance of the Work, to file a good and sufficient payment bond with the City of Redlands to secure the claims to which reference is made in Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code of the State of California.

Now, therefore, said Principal and the undersigned as corporate surety, are held firmly bound unto the City of Redlands and all contractors, subcontractors, laborers, material men and other persons employed in the performance of the aforesaid Agreement and referred to in the aforesaid Code of Civil Procedure in the sum of One Hundred and One Thousand Six Hundred Five Dollars and Eighty Five cents (\$101,605.85) for materials furnished or labor thereon of any kind, or for amounts due under the Unemployment Insurance Act with respect to such work or labor, that said surety will pay the same in an amount not exceeding the amount hereinabove set forth, and also in case suit is brought upon this bond, will pay, in addition to the face amount thereof, costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by the City of Redlands in successfully enforcing such obligation, to be awarded and fixed by the court, and to be taxed as costs and to be included in the judgment therein rendered.

It is hereby expressly stipulated and agreed that this bond shall insure to the benefit of any and all persons, companies and corporations entitled to file claims under Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this bond.

Should the condition of this bond be fully performed, then this obligation shall become null and void, otherwise it shall be and remain in full force and effect.

The surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of said agreement or the specifications accompanying the same shall in any manner affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition.

In witness whereof, this instrument has been duly executed by the Principal and surety above named, on
July 7, 2015.

Goforth & Marti (SEAL)

(Contractor)

(Signature)

(Seal and Notarial Acknowledgment of Surety)

U.S. Specialty Insurance Company (SEAL)

(Surety)
BY: KAC
Kenneth A. Coate (Signature) Attorney-In-Fact
Address: 601 S. Figueroa Street, Suite 1600
Los Angeles, CA 90017
Telephone (310) 649-0990

POWER OF ATTORNEY

AMERICAN CONTRACTORS INDEMNITY COMPANY UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

Kenneth A. Coate or Julia B. Gladding of Riverside, California

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed *****Twenty Million***** Dollars (\$ *20,000,000.00*).

This Power of Attorney shall expire without further action on December 08, 2016. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 10th day of December, 2012.

AMERICAN CONTRACTORS INDEMNITY COMPANY UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

Corporate Seals




Daniel P. Aguilar, Vice President

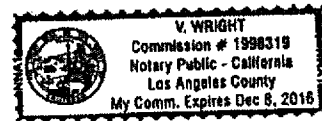
State of California

County of Los Angeles SS:

On 10th day of December, 2012, before me, Vanessa Wright, a notary public, personally appeared Daniel P. Aguilar, Vice President of American Contractors Indemnity Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

Signature V. Wright (Seal)



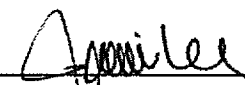
I, Jeannie Lee, Assistant Secretary of American Contractors Indemnity Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 7th day of July, 2015.

Corporate Seals

Bond No. 1000904279
Agency No. 2055




Jeannie Lee, Assistant Secretary

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Riverside)On JUL 07 2015 before me, Stephanie D. Fisher, Notary Public,
Date Here Insert Name and Title of the Officerpersonally appeared Kenneth A. Coate
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)Signer's Name: Kenneth A. Coate☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☒ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

Signer's Name: no other signers☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

EXHIBIT "C"

WORKERS' COMPENSATION INSURANCE CERTIFICATION

Every employer, except the State, shall secure the payment of compensation in one or more of the following ways:

- (a) By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- (b) By securing from the Director of Industrial Relations, a certificate of consent to self-insure, either as an individual employer, or as one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees.

CHECK ONE

_____ I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work and activities required or permitted under this Agreement. (Labor Code §1861).

_____ I affirm that at all times, in performing the work and activities required or permitted under this Agreement, I shall not employ any person in any manner such that I become subject to the workers' compensation laws of California. However, at any time, if I employ any person such that I become subject to the workers' compensation laws of California, immediately I shall provide the City with a certificate of consent to self-insure, or a certification of workers' compensation insurance.

I certify under penalty of perjury under the laws of the State of California that the information and representations made in this certificate are true and correct.

G/M Business Interiors

Date: 7/7/15

By: _____

Judi Harvey, Vice President of Administration

EXHIBIT “A”
Scope of Service



Project ID / Who & Where		Date:	Quotation
DEVELOPMENT SERVICES PLANNER 1		6/17/2015	103842
BILL TO:		SHIP TO:	
1420			
CITY OF REDLANDS P.O. BOX 3005		CITY OF REDLANDS (35 CAJON) 35 CAJON STREET	
REDLANDS CA 92373		SUITE 200 REDLANDS CA 92373	
LINDA MCCASLAND Phone: (909)798-7555 Fax:		LINDA MCCASLAND Phone: (909)798-7555 Fax:	
Product Counts: Systems 5 Desk Units 0 Tables 0 Files 0 Chairs 0 Storage 0 Ancillary 0			

Product Summary / Scope of Work

PREVAILING WAGE

****PRICING QUOTED BASED ON THE PIGGY BACK CONTRACT WITH THE COUNTY OF SAN BERNARDINO
NEGOTIATED CONTRACT 10-209****

QUOTE FOR: HERMAN MILLER ETHOSPACE AND CANVAS WORKSTATIONS

FOR: CITY OF REDLANDS

LEAD-TIME: 4-6 WEEKS

SCOPE OF WORK:

- 1) G/M TO RECEIVE AND INSPECT PRODUCT
- 2) G/M TO ASSEMBLE AND SET (03) EA HERMAN MILLER ETHOSPACE WORKSTATIONS, (02) EA HERMAN MILLER CANVAS WORKSTATIONS INTO PLACE AS PER DRAWINGS.
- 3) PLEASE CONTACT LINDA MCCASLAND TO SCHEDULE SERVICES.

NOTE

AREA TO BE FREE AND CLEAR PRIOR TO SERVICES
CUSTOMER IS RESPONSIBLE FOR THE SERVICES OF AN ELECTRICIAN AND DATA

QUOTE EFFECTIVE UNTIL 07-31-2015

Account Executive: Gayatri Morris (gmorris@gmbi.net)

AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 1 of 1

800-686-6583 800-686-6583 Fax: 951-684-0837

G/M Business Interiors

1099 W. La Cadena Drive, Riverside CA, 92501

<http://www.gmbi.net>

BOM

A

Who/What/Where

List

List Ext

Sell

Sell Ext

LOT	1	PLANNER 1		41,402.00	41,402.00	12,173.97	12,173.97
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Description:

Non-Tax Svcs.

Taxable Svcs.

Freight

Design Fee

(02) EA HERMAN MILLER CANVAS WORKSTATIONS

.00

.00

.00

.00

BOM: See Attached Bill of Materials

Piece Count: 234

BOM

B

Who/What/Where

List

List Ext

Sell

Sell Ext

LOT	1	DEVELOPMENT SERVICES		44,373.00	44,373.00	12,839.71	12,839.71
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Description:

Non-Tax Svcs.

Taxable Svcs.

Freight

Design Fee

(03) EA HERMAN MILLER ETHOSPACE WORKSTATIONS

.00

.00

.00

.00

BOM: See Attached Bill of Materials

Piece Count: 265

BOM

C

Who/What/Where

List

List Ext

Sell

Sell Ext

LOT	1			.00	.00	497.13	497.13
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Description:

Non-Tax Svcs.

Taxable Svcs.

Freight

Design Fee

BOND

.00

.00

.00

.00

BOM: See Attached Bill of Materials

Piece Count:

Account Executive: Gayatri Morris (gmorris@gmbi.net)AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 2 of 2

800-686-6583 800-686-6583 Fax: 951-684-0837

G/M Business Interiors

1099 W. La Cadena Drive, Riverside CA, 92501

<http://www.gmbi.net>

BOM		Who/What/Where				
D			List	List Ext	Sell	Sell Ext
LOT	0	Z G/M Services	.00	.00	.00	.00
Description:			Non-Tax Svcs.	Taxable Svcs.	Freight	Design Fee
<p>G/M Furniture Planning Services, if applicable, include field measurements, drawing AutoCAD building shells, developing typical workstations and private office standards, space planning typicals into the floorplan, developing furniture color schemes, order specifications and receiving client approvals for all drawings and color schemes for order entry.</p> <p>G/M Project Management Services include drawings and field measure checks, order scheduling & routing, electrical consulting with contractors,field checks,monitoring construction progress along with delivery, assembly, punchlist coordination through final completion.</p> <p>G/M Project Services Include receiving and inspecting of each product, shipping damage adjudication with vendors, transporting product if applicable, staging of products, delivery, setting in place of all furniture, level clean and polishing of all items, vacuum floors and recycling of all waste products associated with the furniture project.</p> <p>G/M Punchlist Services include formulation of the project punchlist, ordering and receiving of punchlist products, and delivery and assembly to finalize the punchlist and project.</p> <p>G/M Warranty Services Department is provided to offer clients our no-charge warranty service work for all furniture protected under valid factory warranties. G/M maintains electronic copies of our Client's invoices for warranty enforcement. For service requests, our Warranty Department may be contacted via e-mail at warranty@gmbi.net</p>			455.66	4,100.94	.00	2,172.50
BOM: See Attached Bill of Materials						
Piece Count:						

Account Executive: Gayatri Morris (gmorris@gmbi.net)

Project PAS: Shawn Gutierrez

AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Page: 3 of 3

800-686-6583 800-686-6583 Fax: 951-684-0837

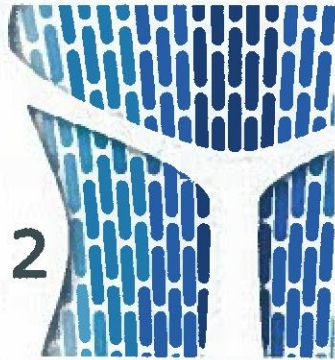
G/M Business Interiors

1099 W. La Cadena Drive, Riverside CA, 92501

<http://www.gmbi.net>



Mirra 2
Now Orderable



Entire Quotation Valid for 60 Days

Product Subtotal:	\$25,510.81
Services (Taxable)	\$4,100.94
Freight (Taxable)	\$0.00
Services (Non-Taxable)	\$455.66
Project App. Spec. (Non-Taxable)	\$2,172.50
Taxable Subtotal:	\$29,611.75
Non-Taxable Subtotal:	\$2,628.16
Sales Tax (8.000%)	\$2,329.17
Total:	\$34,569.08

Terms:

Invoice Product at Delivery-Std Terms / Invoice Services at Completion 100% \$34,569.08

I have reviewed the quote, the bill of materials, the drawings (if applicable), the color cards (if applicable), and other associated exhibits for my order.

- I approve the colors, fabrics, and finishes as previously selected and correct as shown on the attached exhibit.
- I am satisfied that the product I have selected is the correct size and is suitable and will perform for its intended purpose.
- I am aware this product is manufactured to order and is not returnable to G/M or to the manufacturer.
- I understand that legal title to the product will transfer upon delivery to my commercial or residential location and all associated labor is taxable until title transfers.
- I am aware additional costs charged for inside delivery, staging, setting in place, assembly, leveling, cleaning, polishing, recycling of waste materials are separately stated and are elected as an additional contract option.
- I am aware of the grand total price of this contract as shown on this quote.

Approved by:

Signature

Print Name/Title

Date

Account Executive: Gayatri Morris (gmorris@gmbi.net)

AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 4 of 4

800-686-6583 800-686-6583 Fax: 951-684-0837

G/M Business Interiors

1099 W. La Cadena Drive, Riverside CA, 92501

<http://www.gmbi.net>



Project ID / Who & Where	Date:	Quotation
DEVELOPMENT SERVICES PLANNER 2	6/17/2015	108143

BILL TO:	1420	SHIP TO:	
CITY OF REDLANDS P.O. BOX 3005		CITY OF REDLANDS (35 CAJON) 35 CAJON STREET SUITE 200	
REDLANDS	CA 92373	REDLANDS	CA 92373
LINDA MCCASLAND	Phone: (909)798-7555 Fax:	LINDA MCCASLAND	Phone: (909)798-7555 Fax:

Product Counts:	Systems	4	Desk Units	0	Tables	0	Files	0	Chairs	0	Storage	0	Ancillary	0
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Product Summary / Scope of Work

****PRICING QUOTED BASED ON THE PIGGY BACK CONTRACT WITH THE COUNTY OF SAN BERNARDINO
NEGOTIATED CONTRACT 10-209****

QUOTE FOR: HERMAN MILLER CANVAS WORKSTATIONS

FOR: CITY OF REDLANDS

LEAD-TIME: 4-6 WEEKS

SCOPE OF WORK:

- 1) G/M TO RECEIVE AND INSPECT PRODUCT
- 2) G/M TO ASSEMBLE AND SET (04) EA HERMAN MILLER CANVAS WORKSTATIONS INTO PLACE AS PER DRAWINGS.
- 3) PLEASE CONTACT LINDA MCCASLAND TO SCHEDULE SERVICES.

NOTE

AREA TO BE FREE AND CLEAR PRIOR TO SERVICES
CUSTOMER IS RESPONSIBLE FOR THE SERVICES OF AN ELECTRICIAN AND DATA

QUOTE EFFECTIVE UNTIL 07-31-2015

BOM		Who/What/Where				List	List Ext	Sell	Sell Ext
A									
LOT	1	PLANNER 2				72,536.00	72,536.00	20,852.64	20,852.64
Description:						Non-Tax Svcs.	Taxable Svcs.	Freight	Design Fee

Account Executive: Gayatri Morris (gmmorris@gmbi.net)

Project PAS: Shawn Gutierrez

AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Page: 1 of 1

800-686-6583 800-686-6583 Fax: 951-684-0837

G/M Business Interiors

1099 W. La Cadena Drive, Riverside CA, 92501

<http://www.gmbi.net>

BOM

A

Who/What/Where

List

List Ext

Sell

Sell Ext

LOT	1	PLANNER 2	72,536.00	72,536.00	20,852.64	20,852.64
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(04) EA HERMAN MILLER CANVAS WORKSTATIONS	.00	.00	.00	.00
---	-----	-----	-----	-----

BOM: See Attached Bill of Materials

Piece Count: 420

BOM

B

Who/What/Where

List

List Ext

Sell

Sell Ext

LOT	0	Z G/M Services	.00	.00	.00	.00
-----	---	----------------	-----	-----	-----	-----

Description:

Non-Tax Svcs.

Taxable Svcs.

Freight

Design Fee

G/M Furniture Planning Services, if applicable, include field measurements, drawing AutoCAD building shells, developing typical workstations and private office standards, space planning typicals into the floorplan, developing furniture color schemes, order specifications and receiving client approvals for all drawings and color schemes for order entry.

G/M Project Management Services include drawings and field measure checks, order scheduling & routing, electrical consulting with contractors, field checks, monitoring construction progress along with delivery, assembly, punchlist coordination through final completion.

G/M Project Services include receiving and inspecting of each product, shipping damage adjudication with vendors, transporting product if applicable, staging of products, delivery, setting in place of all furniture, level clean and polishing of all items, vacuum floors and recycling of all waste products associated with the furniture project.

G/M Punchlist Services include formulation of the project punchlist, ordering and receiving of punchlist products, and delivery and assembly to finalize the punchlist and project.

G/M Warranty Services Department is provided to offer clients our no-charge warranty service work for all furniture protected under valid factory warranties. G/M maintains electronic copies of our Client's Invoices for warranty enforcement. For service requests, our Warranty Department may be contacted via e-mail at warranty@gmbi.net

397.14	3,574.30	.00	781.00
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BOM: See Attached Bill of Materials

Piece Count:

Account Executive: Gayatri Morris (gmorris@gmbi.net)AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 2 of 2

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G/M Business Interiors

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G/M

Quotation # 108143

BOM

C

Who/What/Where

List

List Ext

Sell

Sell Ext

LOT 1

.00

.00

396.85

396.85

Description:

Non-Tax Svcs.

Taxable Svcs.

Freight

Design Fee

BOND

.00

.00

.00

.00

BOM: See Attached Bill of Materials

Piece Count:

Account Executive: Gayatri Morris (gmorris@gmbi.net)AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 3 of 3

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Mirra 2
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Entire Quotation Valid for 60 Days

Product Subtotal:	\$21,249.49
Services (Taxable)	\$3,574.30
Freight (Taxable)	\$0.00
Services (Non-Taxable)	\$397.14
Project App. Spec. (Non-Taxable)	\$781.00
Taxable Subtotal:	\$24,823.79
Non-Taxable Subtotal:	\$1,178.14
Sales Tax (8.000%)	\$1,985.90
Total:	\$27,987.83

Terms:

Invoice Product at Delivery-Std Terms / Invoice Services at Completion 100% \$27,987.83

I have reviewed the quote, the bill of materials, the drawings (if applicable), the color cards (if applicable), and other associated exhibits for my order.

- I approve the colors, fabrics, and finishes as previously selected and correct as shown on the attached exhibit.
- I am satisfied that the product I have selected is the correct size and is suitable and will perform for its intended purpose.
- I am aware this product is manufactured to order and is not returnable to G/M or to the manufacturer.
- I understand that legal title to the product will transfer upon delivery to my commercial or residential location and all associated labor is taxable until title transfers.
- I am aware additional costs charged for inside delivery, staging, setting in place, assembly, leveling, cleaning, polishing, recycling of waste materials are separately stated and are elected as an additional contract option.
- I am aware of the grand total price of this contract as shown on this quote.

Approved by:

Signature

Print Name/Title

Date

Account Executive: Gayatri Morris (gmorris@gmbi.net)

AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 4 of 4

800-686-6583 800-686-6583 Fax: 951-684-0837

G/M Business Interiors

1099 W. La Cadena Drive, Riverside CA, 92501

<http://www.gmbi.net>



Project ID / Who & Where	Date:	Quotation
DEVELOPMENT SERVICES	6/17/2015	109749

BILL TO:	1420	SHIP TO:	
CITY OF REDLANDS P.O. BOX 3005		CITY OF REDLANDS (35 CAJON) 35 CAJON STREET SUITE 200	
REDLANDS	CA 92373	REDLANDS	CA 92373
LINDA MCCASLAND	Phone: (909)798-7555 Fax:	LINDA MCCASLAND	Phone: (909)798-7555 Fax:

Product Counts:	Systems	5	Desk Units	0	Tables	0	Files	0	Chairs	0	Storage	0	Ancillary	0
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Product Summary / Scope of Work

QUOTE FOR: HERMAN MILLER CANVAS WORKSTATIONS

FOR: LINDA MCCASLAND CITY OF REDLANDS

LEAD-TIME: 4-6 WEEKS

SCOPE OF WORK:

- 1) G/M TO RECEIVE AND INSPECT.
- 2) G/M TO ASSEMBLE AND SET (05) EA HERMAN MILLER CANVAS WORKSTATIONS INTO PLACE.
- 3) PLEASE CONTACT LINDA MCCASLAND TO SCHEDULE SERVICES.

BOM		Who/What/Where	List	List Ext	Sell	Sell Ext
A						
LOT	1	DEVELOPMENT SERVICES	67,317.00	67,317.00	20,215.64	20,215.64
Description:			Non-Tax Svcs.	Taxable Svcs.	Freight	Design Fee
(05) EA HERMAN MILLER CANVAS WORKSTATIONS			.00	.00	.00	.00
BOM: See Attached Bill of Materials						
Piece Count: 410						

Account Executive: Gayatri Morris (gmmorris@gmbi.net)

AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 1 of 1

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G/M Business Interiors

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G/M

Quotation # 109749

BOM		Who/What/Where				
B			List	List Ext	Sell	Sell Ext
LOT	0	Z G/M Services	.00	.00	.00	.00
Description:			Non-Tax Svcs.	Taxable Svcs.	Freight	Design Fee
G/M Furniture Planning Services, if applicable, include field measurements, drawing AutoCAD building shells, developing typical workstations and private office standards, space planning typicals into the floorplan, developing furniture color schemes, order specifications and receiving client approvals for all drawings and color schemes for order entry.			92.22	3,220.16	.00	698.50
G/M Project Management Services include drawings and field measure checks, order scheduling & routing, electrical consulting with contractors,field checks,monitoring construction progress along with delivery, assembly, punchlist coordination through final completion.						
G/M Project Services include receiving and inspecting of each product, shipping damage adjudication with vendors, transporting product if applicable, staging of products, delivery, setting in place of all furniture, level clean and polishing of all items, vacuum floors and recycling of all waste products associated with the furniture project.						
G/M Punchlist Services include formulation of the project punchlist, ordering and receiving of punchlist products, and delivery and assembly to finalize the punchlist and project.						
G/M Warranty Services Department is provided to offer clients our no-charge warranty service work for all furniture protected under valid factory warranties. G/M maintains electronic copies of our Client's invoices for warranty enforcement. For service requests, our Warranty Department may be contacted via e-mail at warranty@gmbi.net						
BOM: See Attached Bill of Materials						
Piece Count:						

BOM		Who/What/Where				
C			List	List Ext	Sell	Sell Ext
LOT	1		.00	.00	375.86	375.86
Description:			Non-Tax Svcs.	Taxable Svcs.	Freight	Design Fee
BOND			.00	.00	.00	.00
BOM: See Attached Bill of Materials						
Piece Count:						

Account Executive: Gayatri Morris (gmorris@gmbi.net)AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 2 of 2

800-686-6583 800-686-6583 Fax: 951-684-0837

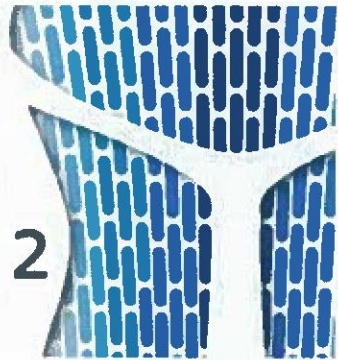
G/M Business Interiors

1099 W. La Cadena Drive, Riverside CA, 92501

<http://www.gmbi.net>



Mirra 2
Now Orderable



Entire Quotation Valid for 60 Days

Product Subtotal:	\$20,591.50
Services (Taxable)	\$3,220.16
Freight (Taxable)	\$0.00
Services (Non-Taxable)	\$92.22
Project App. Spec. (Non-Taxable)	\$698.50
Taxable Subtotal:	\$23,811.66
Non-Taxable Subtotal:	\$790.72
Sales Tax (8.000%)	\$1,904.93
Total:	\$26,507.31

Terms:

Invoice Product at Delivery-Std Terms / Invoice Services at Completion 100% \$26,507.31

I have reviewed the quote, the bill of materials, the drawings (if applicable), the color cards (if applicable), and other associated exhibits for my order.

- I approve the colors, fabrics, and finishes as previously selected and correct as shown on the attached exhibit.
- I am satisfied that the product I have selected is the correct size and is suitable and will perform for its intended purpose.
- I am aware this product is manufactured to order and is not returnable to G/M or to the manufacturer.
- I understand that legal title to the product will transfer upon delivery to my commercial or residential location and all associated labor is taxable until title transfers.
- I am aware additional costs charged for inside delivery, staging, setting in place, assembly, leveling, cleaning, polishing, recycling of waste materials are separately stated and are elected as an additional contract option.
- I am aware of the grand total price of this contract as shown on this quote.

Approved by:

Signature

Print Name/Title

Date

Account Executive: Gayatri Morris (gmorris@gmbi.net)

AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 3 of 3

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Business Interiors
"Elevate your Workplace"™



Project ID / Who & Where	Date:	Quotation
ED/PRIVATE OFFICE	6/17/2015	109709

BILL TO:	SHIP TO:
1420	
CITY OF REDLANDS P.O. BOX 3005 REDLANDS CA 92373	CITY OF REDLANDS (35 CAJON) 35 CAJON STREET SUITE 200 REDLANDS CA 92373
LINDA MCCASLAND Phone: (909)798-7555 Fax:	LINDA MCCASLAND Phone: (909)798-7555 Fax:

Product Counts:	Systems	2	Desk Units	0	Tables	0	Files	0	Chairs	0	Storage	0	Ancillary	0
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Product Summary / Scope of Work

QUOTE FOR: HERMAN MILLER CANVAS WORKSTATIONS

FOR: LINDA MCCASLAND CITY OF REDLANDS ED

LEAD-TIME: 4-6 WEEKS

SCOPE OF WORK:

- 1) G/M TO RECEIVE AND INSPECT.
- 2) G/M TO ASSEMBLE AND SET (02) EA HERMAN MILLER CANVAS WORKSTATIONS, AND (01) EA HERMAN MILLER CANVAS PRIVATE OFFICE INTO PLACE.
- 3) PLEASE CONTACT LINDA MCCASLAND TO SCHEDULE SERVICES.

BOM		Who/What/Where				List	List Ext	Sell	Sell Ext
A									
LOT	1	ED				28,005.00	28,005.00	8,275.23	8,275.23
Description:						Non-Tax Svcs.	Taxable Svcs.	Freight	Design Fee
(02) EA HERMAN MILLER CANVAS WORKSTATIONS						.00	.00	.00	.00
BOM: See Attached Bill of Materials									
Piece Count: 152									

Account Executive: Gayatri Morris (gmmorris@gmbi.net)

AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 1 of 1

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1099 W. La Cadena Drive, Riverside CA, 92501

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G/M

Quotation # 109709

BOM		Who/What/Where					
B			List	List Ext	Sell	Sell Ext	
LOT	1	PRIVATE OFFICE		3,762.00	3,762.00	1,079.04	1,079.04
Description:			Non-Tax Svcs.	Taxable Svcs.	Freight	Design Fee	
(01) EA HERMAN MILLER CANVAS PRIVATE OFFICE			.00	.00	.00	.00	
BOM: See Attached Bill of Materials							
Piece Count: 28							

BOM		Who/What/Where		List	List Ext	Sell	Sell Ext
C							
LOT	0	Z G/M Services		.00	.00	.00	.00
Description:				Non-Tax Svcs.	Taxable Svcs.	Freight	Design Fee
G/M Furniture Planning Services, If applicable, include field measurements, drawing AutoCAD building shells, developing typical workstations and private office standards, space planning typicals into the floorplan, developing furniture color schemes, order specifications and receiving client approvals for all drawings and color schemes for order entry.				64.33	1,552.44	.00	506.00
G/M Project Management Services include drawings and field measure checks, order scheduling & routing, electrical consulting with contractors,field checks,monitoring construction progress along with delivery, assembly, punchlist coordination through final completion.							
G/M Project Services include receiving and inspecting of each product, shipping damage adjudication with vendors, transporting product if applicable, staging of products, delivery, setting in place of all furniture, level clean and polishing of all items, vacuum floors and recycling of all waste products associated with the furniture project.							
G/M Punchlist Services include formulation of the project punchlist, ordering and receiving of punchlist products, and delivery and assembly to finalize the punchlist and project.							
G/M Warranty Services Department is provided to offer clients our no-charge warranty service work for all furniture protected under valid factory warranties. G/M maintains electronic copies of our Client's invoices for warranty enforcement. For service requests, our Warranty Department may be contacted via e-mail at warranty@gmbi.net							
BOM: See Attached Bill of Materials							
Piece Count:							

Account Executive: Gayatri Morris (gmorris@gmbi.net)

Project PAS: Shawn Gutierrez

AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Page: 2 of 2

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G/M Business Interiors

1099 W. La Cadena Drive, Riverside CA, 92501

<http://www.gmbi.net>

G/M

Quotation # 109709

BOM		Who/What/Where				List	List Ext	Sell	Sell Ext
D									
LOT	1					.00	.00	177.83	177.83
Description:						Non-Tax Svcs.	Taxable Svcs.	Freight	Design Fee
BOND						.00	.00	.00	.00
BOM: See Attached Bill of Materials									
Piece Count:									

Account Executive: Gayatri Morris (gmorris@gmbi.net)AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 3 of 3

800-686-6583 800-686-6583 Fax: 951-684-0837

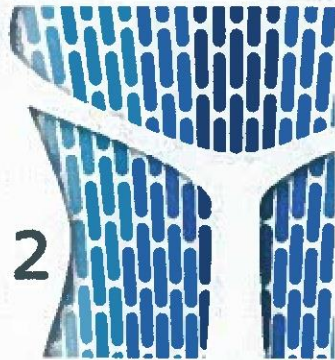
G/M Business Interiors

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<http://www.gmbi.net>



Mirra 2
Now Orderable



Entire Quotation Valid for 60 Days

Product Subtotal:	\$9,532.10
Services (Taxable)	\$1,552.44
Freight (Taxable)	\$0.00
Services (Non-Taxable)	\$64.33
Project App. Spec. (Non-Taxable)	\$506.00
Taxable Subtotal:	\$11,084.54
Non-Taxable Subtotal:	\$570.33
Sales Tax (8.000%)	\$886.76
Total:	\$12,541.63

Terms:

Invoice Product at Delivery-Std Terms / Invoice Services at Completion 100% \$12,541.63

I have reviewed the quote, the bill of materials, the drawings (if applicable), the color cards (if applicable), and other associated exhibits for my order.

- I approve the colors, fabrics, and finishes as previously selected and correct as shown on the attached exhibit.
- I am satisfied that the product I have selected is the correct size and is suitable and will perform for its intended purpose.
- I am aware this product is manufactured to order and is not returnable to G/M or to the manufacturer.
- I understand that legal title to the product will transfer upon delivery to my commercial or residential location and all associated labor is taxable until title transfers.
- I am aware additional costs charged for inside delivery, staging, setting in place, assembly, leveling, cleaning, polishing, recycling of waste materials are separately stated and are elected as an additional contract option.
- I am aware of the grand total price of this contract as shown on this quote.

Approved by:

Signature

Print Name/Title

Date

Account Executive: Gayatri Morris (gmorris@gmbi.net)

AMA: Shellie Frank-Bollenbach (sfbollenbach@gmbi.net)

Project PAS: Shawn Gutierrez

Page: 4 of 4

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