

FIRST AMENDMENT TO THE AGREEMENT
FOR THE PROVISION OF PROFESSIONAL SERVICES

This first amendment ("First Amendment") to the agreement to provide document scanning and management services dated September 2, 2014, (the "Agreement"), by and between the City of Redlands, a municipal corporation ("City"), and American Microimaging, Inc. ("Consultant"), is made and entered into this 7th day of April, 2015.

RECITALS

WHEREAS, it is the desire of City and Consultant to amend their existing Agreement, specifically Section 5.1 entitled "Payment and Notice," to include fees for additional document scanning services with no changes to the Initial Term;

NOW, THEREFORE, City and Consultant agree as follows:

AGREEMENT

Section 1. Paragraph 5.1 of the Agreement, entitled "Payment and Notice" is hereby amended to include as follows:

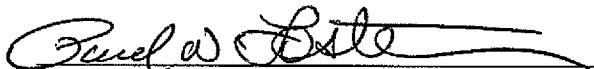
5.1 In addition to the compensation for Thirty Four Thousand and Forty dollars (\$34,040) for the implementation and licensing of the equivalent document management system for the Development Service Department, compensation for Consultant's performance of an additional amount of document scanning services, shall be Forty Nine Thousand, Seven Hundred and Thirty Seven dollars (\$49,737), for a total compensation of Eighty Three Thousand Seven Hundred and Seventy Seven dollars (\$83,777). This shall include the scanning of approximately 560,000 documents located in the Development Services Department Offices.

Section 2. The Scope of Services of the Agreement are amended to include additional document scanning services as described in Exhibit "A" attached hereto.

Section 3. All other provisions of the Agreement shall remain unchanged by the First Amendment, and in effect.

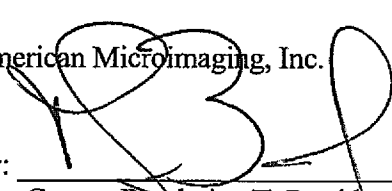
IN WITNESS WHEREOF, the parties have executed this First Amendment, to be effective as of April 7, 2015.

CITY OF REDLANDS


Paul W. Foster, Mayor

American Microimaging, Inc.

By:


George Bandarian II, President and CEO

ATTEST:



Sam Irwin, City Clerk

Exhibit "A" - Additional Document Scanning Services

Quantity	Service	Unit Price	Units	Extended Price
	A: Documents Measuring 8.5"x11", 8.5" x 14", and 11"x 17"			
2	1. Setup or Start-Up Costs \$	\$ 500.000	Per Records Series	\$ 1,000.00
555528	2. Preparation Costs For Documents (per page) \$	\$ 0.025	Per Page	\$ 13,888.20
555528	3. Scanning Costs (per page) \$	\$ 0.030	Per Page	\$ 16,665.84
50600	4. Scanning Costs- Double Sided Pages (per page) \$	\$ 0.050	Per Page	\$ 2,530.00
	5. Reassembly of Documents \$	\$ -	Per Page (includes placing back in original order in box)	\$ -
7800	6. Index of Documents (per field) \$	\$ 0.020	Per Field with up to 10 characters	\$ 156.00
	B: Plans – 2' by 3' Drawings			
1	1. Setup or Start-Up Costs \$	\$ 500.000	Per Records Series	\$ 500.00
9000	2. Preparation Costs For Documents (per page) \$	\$ 0.025	Per Page	\$ 225.00
9000	3. Scanning Costs (per page) \$	\$ 0.600	Per Page	\$ 5,400.00
	4. Scanning Costs- Double Sided Pages (per page) \$	\$ 1.200	Per Page	\$ -
	5. Reassembly of Documents \$	\$ -	Per Page (includes placing back in original order in box)	\$ -
27000	6. Index of Documents (per field) \$	\$ 0.020	Per Field with up to 10 characters-(87000-3 fields per plan)	\$ 540.00
	C: Miscellaneous Documents (i.e. Other Sizes, 35 mm film, etc)			
	A. Setup or Start-Up Costs \$	\$ 500.000	Per Records Series	\$ -
	B. Preparation Costs For Documents (per page) \$	\$ 0.025	Per Page	\$ -
	C. Scanning Costs (per page) \$	\$ 0.030	Per Page	\$ -
	D. Scanning Costs- Double Sided Pages (per page) \$	\$ 0.050	Per Page	\$ -
	E. Reassembly of Documents \$	\$ -	Per Page (includes placing back in original order in box)	\$ -
	F. Index of Documents (per field) \$	\$ 0.020	Per Field with up to 10 characters	\$ -
	D. Additional & Optional Services			
4	Pickup & Delivery	\$ 125.000	Per Roundtrip (includes up to 50 boxes)	\$ 500.00
	Special Handling	\$ 30.000	Per Hour per Imaging Staff member	\$ -
	Boxing and Manifesting	\$ 30.000	Per Hour per person plus travel and expenses	\$ -
	Setup/Startup, Management & Project Management	\$ 100.000	Per Hour (if necessary after base Records Series setup)	\$ -
	Special Handling	\$ 30.000	Per Hour per Imaging Staff member	\$ -
	Boxing and Manifesting	\$ 30.000	Per Hour per person plus travel and expenses	\$ -
555528	Reassembly of Documents	\$ 0.015	Per Page (includes placing back in folder in original order in box)	\$ 8,332.92
	Reassembly of Documents	\$ 0.025	Per Page (includes rebinding and placing back in folder in original order in box)	\$ -
	Index of Documents	\$ 0.005	Per Character	\$ -
	TOTAL			\$ 49,737.96