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U.S. Department of Justice
Office of Community Oriented Policing Services

Office of the Director
1100 Vermont Avenue, NW
Washington, DC 20530

Chief of Police James Bueermann
Redlands, City of
212 Brookside Avenue
Redlands, CA 92373

Re: Secure Our Schools Initiative Grant #: 2004CKWX0448

Dear Chief of Police Bueermann:

On behalf of Attorney General John Ashcroft, it is my pleasure to congratulate you on receiving a COPS 2004 Secure Our Schools Grant. Enclosed is your agency's award document with a list of special conditions (on the reverse side) that apply to your grant. The award amount is \$49,997.00. You will also find enclosed an ACH-Vendor form and a Financial Status Report (SF-269A) with a *Helpful Hints Guide* to assist you in the drawdown of funds.

Please read and familiarize yourself with the grant award conditions prior to signing the award document. To accept your grant, the law enforcement and government executives listed on the document must sign the enclosed original grant award and return it to the COPS Office within 90 days. Failure to submit the signed award document within this 90-day period may result in withdrawal of the grant without further notice from the COPS Office.

Your grant award period officially began on September 1, 2004 and runs through August 31, 2005. A no-cost time extension will be offered, and information regarding this extension will be made available approximately 6-8 weeks before the grant period is due to end.

Should you have any questions regarding the award process, please contact your grant coordinator assigned to this project at 1-800-421-6770. Congratulations again on your award. On behalf of the COPS Office, we look forward to working with you on this school safety project.

Sincerely,

A handwritten signature in black ink, appearing to read "Carl R. Peed", is located below the "Sincerely," text.

Carl R. Peed
Director

Enclosures



U. S. Department of Justice
Office of Community Oriented Policing Services

COPS Secure Our Schools Award Agreement

Applicant Organization's Legal Name: Redlands, City of

Project Title: Secure Our Schools

Grant #: 2004CKWX0448

ORI #: CA03608

Vendor #: 956000766

Law Enforcement Executive: Chief of Police James R. Bueermann

Address: 212 Brookside Avenue

City, State, Zip Code: Redlands, CA 92373

Telephone: (909) 798-7661

Fax: (909) 798-7675

Government Executive: City Manager John Davidson

Address: 35 Cajon Street

City, State, Zip Code: Redlands, CA 92373

Telephone: (909) 798-7510

Fax: (909) 798-7503

Award Start Date: 9/1/2004

Award End Date: 8/31/2005

Award Amount: \$ 49,997.00

Carl R. Peed
Director

SEP 13 2004

Date

Signature of Law Enforcement Official with the
Authority to Accept this Grant Award

James R. Bueermann, Chief of Police

Typed Name and Title of Law Enforcement
Official

Date

Signature of Government Official with the Authority
to Accept this Grant Award

Susan Peppler, Mayor

Typed Name and Title of Government Official

12/07/04

Date

Attest:

Lorrie Poyzer, City Clerk

CONDITIONS OF GRANT AWARD

1. Grantees that have been awarded funding for the procurement of an item in excess of \$100,000 and plan to use a non-competitive procurement process must provide a written sole source justification to the Office of Community Oriented Policing Services (COPS) for approval prior to obligating, expending, or drawing down grant funds for that item.
2. The funding under this project is for the payment of up to 50% of approved costs to improve security at schools and on school grounds. The allowable costs for which your agency's grant has been approved are listed on the budget clearance memorandum, which is included in your agency's award packet.
3. Secure Our Schools grant funds must be used to supplement, and not supplant, state, local or Bureau of Indian Affairs funds already committed for the grant purpose (hiring, training, purchases, and/or activities) that would exist in the absence of the grant.
4. The grantee acknowledges its agreement to comply with the assurances and certifications submitted with the Secure Our Schools grant application.
5. In order to assist the COPS Office in the monitoring of the award, your agency will be responsible for submitting periodic progress reports and quarterly financial status reports.
6. The COPS Office may conduct or sponsor national evaluations of the COPS Program. The grantee agrees to cooperate with the evaluators.
7. The grantee agrees to abide by the terms, conditions, and regulations as found in the *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*, 28 C.F.R. Part 66 (or the Uniform Administrative Requirements for Grants and Cooperative Agreements with Institutions of Higher Education, Hospitals and other Non-Profit Organizations, 28 C.F.R. Part 70, as applicable).
8. For grants of \$500,000 or more (or \$1,000,000 or more in grants over an eighteen-month period), the grantee acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if the grantee is required to submit one under 28 C.F.R. 42.302) that is approved by the Office of Justice Programs, Office of Civil Rights, is a violation of its Assurances and may result in the suspension of the drawdown of funds. For grants under \$500,000, the grantee must submit a completed EEOP Certification form to the Office of Justice Programs, Office of Civil Rights, within 60 days of the grant award.
9. The grantee agrees to complete and keep on file, as appropriate, a Bureau of Citizenship and Immigration Services Employment Eligibility Verification Form (I-9). This form is to be used by the recipients of federal funds to verify that persons are eligible to work in the United States.
10. Grantees using Secure Our Schools funds to operate an interjurisdictional criminal intelligence system must comply with the operating principles of 28 C.F.R. Part 23. The grantee acknowledges that it has completed, signed and submitted with its grant application the relevant Special Condition certifying its compliance with 28 C.F.R. Part 23.
11. If any part of the funded project is subject to the requirements of the Human Subjects Research Risk Protections regulations, found in 28 C.F.R. Parts 22 and 46, the grantee agrees to comply with these federal regulations.
12. The grantee may not obligate, expend or draw down grant funds until official notification is received that the project budget has been approved by the COPS Office.
13. Your agency may request an extension of the grant award period to receive additional time to implement your grant program. Such extensions do not provide additional funding. Only those grantees that can provide a reasonable justification for delays will be granted no-cost extensions.
14. Travel costs for transportation, lodging and subsistence, and related items are allowable under the Secure Our Schools grant program with prior approval from the COPS Office. Payment for travel costs incurred directly by the grantee and grant-related travel costs of other (non-grantee) individuals will be based on the rates established in the grantee's written travel policy (if available) if costs are reasonable and allocable to the project. Grantees that do not have acceptable written travel policies will be reimbursed for allowable per diem travel costs for lodging, meals and incidentals at the established GSA per diem rates for the relevant geographic area. Allowable airfare travel costs will be reimbursed based upon the lowest discount commercial airfare, the federal government contract airfare, if authorized and available, or standard coach airfare, in accordance with Circular A-87 Cost Principles for State, Local and Indian Tribal Governments, Circular A-122 Cost Principles for Non-Profit Organizations, and Circular A-21 Cost Principles for Educational Institutions, as applicable.



U. S. Department of Justice
Community Oriented Policing Services

Grants Administration Division (GAD)
Secure Our Schools

1100 Vermont Avenue, NW
Washington, DC 20530

Memorandum

To: James R. Bueermann, Chief of Police
Redlands, City of

From: Robert A. Phillips, Deputy Director of Operations, Grants Administration
Chanell Trotter-Jones, Grant Program Specialist, Grants Administration
Bobbie Butler, Staff Accountant, Finance Division *B. Butler*

Re: Secure Our Schools Financial Clearance Memo
A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines. Exceptions / Adjustments are noted below.

Vendor #: 956000766

ORI #: CA03608

Grant #: 2004CKWX0448

<u>Budget Category</u>	<u>Proposed Budget</u>	<u>Approved Budget</u>	<u>Adjustments</u>	<u>Disallowed Reasons/Comments</u>
Equipment	\$99,994.00	\$99,994.00	\$0.00	
Direct Costs:	\$99,994.00	\$99,994.00	\$0.00	
Indirect Costs:	\$0.00	\$0.00	\$0.00	
Grand Total	\$99,994.00	\$99,994.00	\$0.00	
Grand Total:				
		Federal Share:	\$ 49,997.00	
		Applicant Share:	\$ 49,997.00	

Cleared Date: 10/6/2004

Overall Comments: