

MINUTES of an adjourned regular meeting of the City Council of the City of Redlands held in City Hall, 30 Cajon Street, on October 15, 1991, at 8:30 A.M.

PRESENT Charles G. DeMirjyn, Mayor
Carole Beswick, Mayor Pro Tem
William E. Cunningham, Councilmember

James D. Wheaton, City Manager
Ronald C. Mutter, Assistant City Manager
Daniel J. McHugh, City Attorney
Beatrice Sanchez, Deputy City Clerk
Stephen Church, Redlands Daily Facts

ABSENT Swen Larson, Councilmember
Dee Ann Milson, Councilmember

Cemetery Master Plan - Hillside Memorial Park Director Don Graves gave a brief presentation on the Cemetery's history. He then distributed copies of the proposed Master Plan for Council's review. Mr. Graves explained that the Master Plan will next be going before the Planning Commission for approval. Community Services Director Dan Rodriguez explained that the major objectives are: Block 9 development, mausoleum cremation niches, computer system and software, mausoleum garden crypts, and irrigation system. Finance Director Steve Chapman distributed copies of Hillside Memorial Park's projected five-year cash flow. Following discussion on pre-need sales, Councilmember Beswick stressed that it is important that the City be competitive in the market in pricing and services.

Council recessed at 9:20 A.M. to a closed session for the purpose of discussing pending litigation. In accordance with State law, the City Attorney prepared a confidential memo to Council providing justification for the pending litigation portion of the closed session. Council reconvened at 9:43 A.M.

General Fund Overhead - Finance Director Steve Chapman reviewed the Summary of 1991-92 General Government Overhead handout. He explained that Service Units do not provide direct service to the public but rather provide a support function to Operating Units which do provide a direct public service. Service Unit costs are allocated to all Operating Units of the General Fund and the non-General Fund in an effort to: identify the total cost of providing the service; and to reimburse the General Fund for its services to these self-supporting public service functions. Operating Units require general government services to carry out their mission. They provide a direct public service and have identifiable characteristics such as personnel equipment, space and assigned tasks. He then presented an analysis of change in allocation of General Fund Overhead for 1992-93 showing a \$1,236,487 revenue loss.

Resolution No. 4808 - Solid Waste Capital Improvements Financing - Council requested a workshop session to discuss Resolution No. 4808 which approves legal documents relating to solid waste capital improvements financing. Mr. Norm McPhail, financial consultant and bond underwriter, explained the need to address the deficit situation in the Solid Waste Fund which was projected at \$4,100,000 at the end of FY 1990-91, and \$8,000,000 by the end of FY 1991-92. At the same time, capital is required for the projected landfill closure. It is recommended to reduce the proposed budget by 28%, increase rates by 16% to 27%, and provide working capital via a financing component. City Attorney Kim Byrens of Best, Best & Krieger distributed to Councilmembers for their review the legal documents that would be approved by Resolution No. 4808 (Installment Sale Agreement, Trust Agreement, Purchase Contract Preliminary Official Statement and a Final Official Statement). Under the Installment Sale Agreement, the Redlands Public Improvement Corporation will sell capital equipment and improvements to the solid waste disposal system to the City and set forth the schedule of installment payments. Under the Trust Agreement, the Trustee will execute and deliver Certificates of participation to the purchasers. The Certificates of Participation will evidence proportionate interest in the installment payments made by the City from revenues generated by the operation of the solid waste disposal project and is not a general obligation of the City. This item is scheduled for further action this evening.

General Plan - Planner Sandra Andres distributed copies of a General Plan, MEA and EIR completion sequence and schedule as prepared by Consultant John Blayney. Councilmember Beswick questioned the lack of involvement of the General Plan Committee now that final review will commence. She stressed they have been a key part of the process and wants to see them continue in the process. Planning Director Shaw and Planner Andres concurred they should continue to be involved with the process. Planner Andres went on to say that the final General Plan document will be prepared by the consultant with input from the Committee, City Council, and Planning Commission. It was agreed a copy of the present General Plan will be pointed out element by element. Study sessions will be conducted prior to public hearings. General Plan Committee Member Carol Wesson explained the process by which the Committee conducted their review. Other Commissions will be sent relevant elements and comments invited. The consensus was that the General Plan will be circulated element by element for input and conduct joint workshops with Planning Commission.

There being no further business, the meeting adjourned at 10:48 A.M. Next regular meeting being 3:00 P.M. , October 15, 1991.